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NOTICE OF Annual PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr Bean, Cllr Brandrick, Cllr Hemingway, Cllr Hall, Cllr James

NOTICE IS HEREBY GIVEN that an ANNUAL PARISH meeting of Croxden Parish Council will be held at Abbey Room, St Giles Church, Croxden ST14 5JG commencing at 7 pm on Wednesday 8th May 2024 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by – *Paul Bean, Chairman*

Date: 29 April 2024

AGENDA

- APM 24.05.001 ELECTION OF CHAIRMAN FOR 2024-2025
- APM 24.05.002 APOLOGIES
- APM 24.05.003 CHAIRMAN REPORT 2023-2024
- APM 24.05.004 EAST STAFFORDSHIRE BOROUGH COUNCIL - DECLARATIONS OF REGISTER OF INTERESTS
- APM 24.05.005 TO CONSIDER AND APPROVE ELECTION OF OFFICERS FOR 2024-2025

Vice Chairman	
Footpaths	
Highways Liaison Group x 2	
Defibrillator checks x 2	
Planning	
Noticeboards, Greatgate, Croxden, Beamhurst	
Internal Audit Trail	
Community Engagement	
Carbon Literacy	
Newsletter	

APM 24.05.006 TO CONSIDER AND APPROVE PARISH COUNCIL POLICIES for 2024-2025 and confirm General Power of Competencies and Civility and Respect Pledge.

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings



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Policy Name
Community Engagement
Annual Leave
Business Risk Assessment
Code of Conduct
Contact with Council
Freedom of information and Publication Scheme
Data Notice
Training policy
Training Log
Bring your own device policy
Clerk Delegation
Complaints procedure
Dignity at Work
Disciplinary
Equal ops
Expenses policy
Financial Regs
Grievance policy
Health and safety
Homeworking policy
Media policy
Retention and disposal of documents and appendix A
Standing orders

To confirm that the Parish Council is able to exercise the General Power of Competence. (Localism Act 2011, ss1-8, Local Government Act 1972 s137)

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To confirm that the Parish Council continues to support the NALC Civility and Respect Pledge - <https://www.nalc.gov.uk/our-work/civility-and-respect-project>

To confirm Foundation Level Award from NALC from March 2023 to March 2027

APM 24.05.007 TO CONSIDER AND APPROVE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023-2024 (AGAR) - INCLUDING BANK RECONCILIATION AND EXPLANATION OF VARIANCES.

APM 24.05.008 TO CONSIDER AND APPROVE CERTIFICATE OF EXEMPTION 2023-2024 (AGAR)

APM 24.05.009 TO CONSIDER AND APPROVE NOTICE OF PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS (REG 15(2) ACCOUNTS AND AUDIT REGULATIONS 2015) (AGAR)

APM 24.05.0010 TO CONSIDER AND APPROVE DATES FOR BI-MONTHLY PARISH COUNCIL MEETINGS FOR 2024-2025
10th July 2024, 11th September 2024, 13th November 2024, 8th January 2025, 12th March 2025, 14th May 2025.

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