



Minutes of a Parish meeting held on Wednesday 11th May 2022, at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced after Annual Meeting at 8.20pm

Present: Cllr Bean, Cllr Hall, Cllr Hemingway, Cllr James and the clerk.

22.05.001 APOLOGIES AND APPROVAL OF ABSENCES, Cllr Brandrick - Approved

22.05.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. None

22.05.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 9th March 2022 ARE A CORRECT RECORD. RESOLVED

22.05.004 PUBLIC PARTICIPATION - NONE

22.05.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

QUEENS JUBILEE – Parish Event and Beacon - UPDATE

PARISH COMMUNITY EVENT

Saturday 4th June 2022 between 2-5pm – to be held in Great Barn field, opposite Truckle House, Croxden.

a) 50p piece/display boxes purchased 20.04.2022

b) 130 Invitations and covering letter printed by Lavins (Uttoxeter). Hand delivered by Councillors 28.04.2022

Parish Council Budget for contribution to community event: £208

£50 for St Giles Church

£83 for printing

£74.42 for 50p Coins and Boxes (£4.13 each)

Total Spend £207.42

PARISH BEACON EVENT

Thursday 4th June 2022 – 9pm - Wood Farm, Alton Lane, Greatgate

Budget - £45

TRAFFIC CALMING – WORKING GROUP UPDATE – QUIET LANES INITIATIVE

Cllr James and Cllr Hall attended the Highways Working Group set up by Oakmoor PC and includes all neighbouring Councils.

Croxden Parish Council submitted a list of lanes affected by the volume of traffic visiting Alton Towers with a view to create Quiet Lane status.

Next Meeting of Working Group- Monday, 16th May at 1.00 p.m. at Alton Towers Hotel/Conference Centre. Cllr James and Cllr Hall to attend

ALTON TOWERS FUNDING APPLICATION UPDATE

Alton Towers offered funding to neighbouring Parish Councils:

Croxden Parish Council applied for £992.60 for a Map Case to include footpaths within the Parish



on 14.04.2022.

Alton Towers confirmed award of £500.

Councillors RESOLVED to move forward with this project and for the Clerk to coordinate.

CROXDEN FRIENDSHIP GROUP

Councillors discussed the research already undertaken and RESOLVED to set up a working group by July Meeting, with Checkley Parish Council, but not exclusive to two Parishes, everyone welcome.

Councillors RESOLVED to create a Frame of Reference for the Friendship Group for July Parish Council Meeting.

Councillors RESOLVED to virement fund of £50 as a budget for the project.

22.05.006 CROXDEN FOOTPATH 6 DAMAGE– CONSIDER AND APPROVE

Councillors discussed the repairs needed to Footpath 6 (Croxden).

RESOLVED for WH Durose (Lengthsman) to repair Footpath 6 and to ensure that a site visit regarding the construction of a footbridge on Croxden 3 (from March Meeting Minutes) be carried out at same time.

22.05.007 THE FIRST UTTOXETER FORUM – JOINING UP THE COMMUNITY PROJECT- UPDATE

Will Parker (Burton Albion) updated Council via email that local interest groups will also be listed on the Joy App as they play a huge role in community.

Councillors RESOLVED to include within the Parish Questionnaire a request for all local groups to send details to the Parish Council in order they can be forwarded to Will Parker and to add to a page on the Parish Council website.

No update on when the Joy App will be available, but Councillors RESOLVE to include on Council website.

22.05.008 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

Updates from Government

<https://www.gov.uk/government/consultations/changes-to-permitted-development-rights-for-electronic-communications-infrastructure-technical-consultation/outcome/changes-to-permitted-development-rights-for-electronic-communications-infrastructure-government-response-to-the-technical-consultation>

NEW

P/2022/00426 – Jeffrey Meadows Farm Nabb Lane Alton Staffordshire ST10 4AY – Prior Approval for the conversion of two agricultural buildings to form two dwellings – No Comment to be added to this application.

APPEAL

P/2021/01183 – 1 Fole Bank Barns Fole Lane Fole ST14 5EE – Erection of a two storey front extension – Appeal

22.05.009 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR – None



22.05.0010 PARISH COUNCIL INSURANCE

Councillors considered two quotes for Council insurance and RESOLVED to accept Zurich Insurance on a 3yr Long Term Agreement - £319.58.

Clerk to contact Zurich with decision and payment.

22.05.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS AND RECEIVE FINANCE UPDATES.

BUDGET 2022-2023 on website – 24.03.2022

ICO – INFORMATION COMMISSIONERS OFFICE – confirmed direct debit for £35 would be taken from Lloyds Bank on 13.05.2022

Homeworking Allowance – Council to raise from £5 per month to £7 per month– RESOLVED

Clerk Wages – change payment date from 1st Month to 28th Month for Lloyds Bank Standing Order –RESOLVED (form signed)

The Globe Foundation – RESOLVED to donate £40

Cheques 096 – 098 signed between meetings

Reference	Payee	Amount
45/096	Union Jack Flag – Refund Clerk https://flagmakers.co.uk	£46.56 (£7.76 VAT)
46/097	Paint for Croxden Abbey Rubbish Bin	£19.42 (£3.24 VAT)
47/098	Brightpay – Wages Software	£70.80 (£11.80 VAT)
48/SO	Council Administration	£195.
End of Financial Year		
01/099	Karina Kraft – 50p boxes and Jubilee 50p coins – Refund Clerk	£74.42
02/SO	Council Administration	£203.32
03/SO	Council Administration	£203.32
04/100	Queen’s Jubilee invite/letter printing	£83
05/101	Clerks expenses – including computer ink/paper/pockets	£53.22
06/102	Cllr Brandrick – Queen’s Jubilee Beacon expenses	£45
07/103	Mr Jepson – Audit Fee	£30
Cheque 104 Void		
08/105	St Giles Church – Meeting Room Rent	£100
09/106	St Giles Church – Queen’s Jubilee Donation	£50
10/107	SJL Landscapes – Grounds maintenance	£57.53 (in £9.59 VAT)



11/108	David Sargeant – Website Hosting 2022-2023	£650
12/109	Croxden Parish Council – Earmarked Funds to Council Deposit Account	£1,000
13/110	The Globe Foundation – Donation	£40
14/111	Zurich Insurance – LTA	£319.58
15/DD	Information Commissions Office – ICO – Annual Fee	£35
RECEIVED		
1	ESBC Precept – First Instalment	£2,906.94
Bank Balance	Lloyds – 22 nd April 2022	£5,584.05

22.05.0012 CORRESPONDENCE

14 items of Correspondence received.

Email from Beamhurst resident – highlighting a number of issues. Councillors RESOLVED to reply to resident by mid May 2022.

Parish Council Forum - Wednesday 25th May starting at 6:30pm via Zoom – Cllr Bean to attend.

22.05.0013 CLERK REPORT

Boundary Commission – comments submitted 14.03.2022 - comment reference number is BCE-89203

Beamhurst Litter bin – ESBC has installed a post mounted bin on the corner of Watery Lane just down from the noticeboard, Op the museum. 18.03.2022

Croxden Litter bin – repainted in green on 19.03.2022 – ESBC and English Heritage informed.

Taylormade Landscapes – Thank you letter sent 21.03.2022

Questionnaire – 2017 example sent to Councillors 21.03.2022

Denstone Tuesday Club – Thank you letter sent 24.03.2022

Defibs – second contact for both Defibs sent to AEDdonate and Clerk registered both on The Circuit.

Union Jack Flag arrived – 24.03.2022

Checkley Parish Council – Thank you email sent, for help with friendship group

Footpath Bridge Repair (March Meeting)– not yet carried out – suggest we combine with item 22.05.006

Grit Bin – St Giles Church – moved back into place – The Council would like to Thank Cllr Brandrick for his help with this issue.

Parish Litter Pick Team – Thank you email sent to the coordinator.

Pension re-declaration – submitted 09.05.2022

Clerk Appraisal – to be undertaken by Chairman and Vice Chairman in May 2022.



22.05.0014 COUNCILLORS REPORTS (information only)

Beamhurst - Cllr Hemingway received feedback from a resident in Beamhurst, “how wonderful the daffodils and crocuses had been and that many residents had said how lovely it all looked. Residents were all careful not to mow them off too soon and please to pass on a big thank you to us. Thank you also for organising the rubbish bin, the Parish Council efforts are much appreciated.”

Parish Questionnaire – Councillors discussed the timeline for this project. Questions to be created before July Meeting, with a view to distribute throughout the Parish in September. Cllr James, Cllr Hemingway and Clerk to create questions

Defib signage – AEDdonate can provide signage for buildings – Councillors decided not to install.

Who does What leaflet – Cllr James provided edited version, Clerk to add to website.

DATE OF NEXT MEETING:

The Next Parish Council meeting will be held on 13th July 2022 at 7pm. The meeting was formally closed at 21.18

Signed.....