



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Minutes of a meeting held on Wednesday 12th January 2022, at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced at 7pm.

Present: Cllr Bean, Cllr Hall, Cllr Hemingway, Cllr James and the clerk.

- 22.01.001. APOLOGIES AND APPROVAL OF ABSENCES – Cllr Brandrick- ACCEPTED
- 22.01.002. TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. NONE
- 22.01.003. TO RESOLVE THE MINUTES OF THE MEETING HELD ON 10th November 2021 ARE A CORRECT RECORD. RESOLVED
- 22.01.004. PUBLIC PARTICIPATION - NONE
- 22.01.005. TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

ESBC PARISH COUNCIL FORUM – update on December meeting

Cllr Bean updated the meeting. QR Codes discussed and information on how Parish Council can create them will be discussed at next Forum. QR Codes are essentially for people to scan the QR code and that takes them to web content – it is thought helpful with engagement and when resident searching for footpath guides or surveys.

The Role of Borough and County was discussed.

Councillors RESOLVED for Clerk to produce a Roles of Borough and County for the website, to inform residents.

Next Forum meeting will be held in March. o update meeting.

RURAL BROADBAND – update from Central Government

Cllr Bean provided information on New Government funding. The new funding is called Rural Gigabit Connectivity Programme and it will provide further funding to ensure rural properties are connected to broadband. The Government have provided the following:

If you have any questions about the RGC programme, please direct them to rgc@dcms.gov.uk - <https://www.gov.uk/government/publications/rgc-programme-key-information>

Councillors discussed the cost for Croxden and the Parish Council will approach the resident who requested the connectively quote from SCC in order to be able to establish if voucher system is feasible for the parish, or if waiting for Government/SCC initiative is advisable. This item will be on the March Agenda.

THE QUEEN’S PLATINUM JUBILEE BEACONS - 2ND JUNE 2022 – UPDATE

Councillors discussed the arrangements and confirmed they would take part in St Giles Church engagement event on the bank holiday weekend.

Councillors discussed the Beacon and will establish arrangements with the venue by March



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Meeting.

Councillors to approach a resident to play the bugle address at the event.

COMMUNITY ENGAGEMENT POLICY – UPDATE

Councillors reviewed the Community Engagement Policy and RESOLVED by unanimous vote to adopt.

Councillors agreed this is a working document and amendments may need to be made after the training course on 18th February 2022 – “Building a two-way conversation Community Engagement”.

22.01.006. TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

Government update on planning:

the Department for Levelling Up, Housing and Communities (DLUHC) wrote to chief planning officers of local planning authorities in England, providing guidance about various aspects of the planning system. <https://www.gov.uk/guidance/planning-guidance-letters-to-chief-planning-officers>

ESBC - Infrastructure funding statements

https://www.eaststaffsbc.gov.uk/sites/default/files/docs/planning/planningpolicy/ESBC%20FS_2019.20_FINAL_Dec20.pdf

NEW

SCC/21/0025/FULL-ES for Northern extension to Uttoxeter Quarry for the winning and working of sand and gravel with restoration to agriculture, water based recreation and nature conservation, with the continued use of existing access, site offices, processing plant, silt lagoons and ancillary infrastructure - Uttoxeter Quarry, Spath, Uttoxeter, Staffordshire, ST14 5AP <https://planning.agileapplications.co.uk/staffordshire/application-details/28360> -

No comment submitted.

P/2021/01453 - Holly Bank Alton Lane Greatgate ST10 4HF - Prior Approval for the erection of an additional storey to the side elevation – comments added

This is the first permitted development of this type we as a parish council have seen. We note that one of the criteria that should be met is “Will the building include a window in any wall or roof slope forming a side elevation of the building?” The Parish Council would be grateful if this could be checked by the Planning Officer and brief explanation provided on how to interpret this for this application as there are additional windows in both the side and front elevations.

P/2021/01183 - 1 Fole Bank Barns Fole Lane Fole ST14 5EE - Erection of a two-storey front extension – No comment added.

DECISIONS

P/2021/01453 - Holly Bank Alton Lane Greatgate ST10 4HF - Prior Approval for the erection of an additional storey to the side elevation - GIVEN

22.01.007. TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - None



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

22.01.008. FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATE

Finance updates:

VAT 126 Reclaim submitted 29.11.2021 for £162.63

Precept request made to ESBC for £5,799.87 on 06.12.2021

Bank Reconciliation provided to Councillors – 13.12.2021

Pension Regulator – declaration regarding Pension is April 2022 – Clerk declined pension and will update declaration to regulator.

Accounts Internal Audit Trail – Cllr Bean to complete in January 2022

Ref/Cheque	Item	Amount
31/SO	Council Administration – December 2021	£195.87
32/SO	Council Administration – January 2022	£195.87
33/086	Microsoft Office – Annual renewal – Refund Clerk	£59.99
34/087	Google Storage 100gb – annual subscription – refund to Clerk	£15.99
35/088	WH Durose – Beamhurst Ditch – Lengthsman Fund	£300 (in £50 VAT)
Received after the Agenda Issued		
36/089	SPCA - Building a two-way conversation with your community course – Cllr James to attend – 18 th February 2022 (between meetings)	£30
37/090	Clerk homeworking (£5 per month)	£10
RECEIVED		
10	VAT Refund – submitted 29.11.2021	£162.63
Lloyds Bank		
Statement Date 13.12.2021	Account 268	£4279.87

22.01.009. CORRESPONDENCE

Western Power Distribution (WPD), the electricity distribution network operator for the South West, South Wales and the Midlands. This winter they are launching new ‘Community Matters’ scheme, a half-a-million pound fuel poverty fund to help families heat their homes this winter. <https://www.westernpower.co.uk/community-matters-fund>

Beamhurst flooding – resident reported an ongoing issue regarding a block overflow pipe, which causes considerable flooding on A522. WH Durose carried out a site visit and it was included onto the Highways Log.



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Vaccines- how to get yours - <https://www.twbstaffsandstoke.org.uk/coronavirus/how-to-get-a-vaccine-where-and-travelling>

Testing - <https://www.staffordshire.gov.uk/Coronavirus/Testing/Testing.aspx>

Covid 19 – SCC residents survey - <https://www.staffordshire.gov.uk/Coronavirus/COVID-19-residents-survey-2021.aspx>

Staffordshire Wildlife Trust – adverts for membership received – put onto website

Christmas Event – 12th December at 3pm – New House Farm – on website

Road Closures - Staffordshire County Council use One.Network <https://one.network/> to process and promote Temporary Road Closures for activities in the Highway, such as Utility works and Events. The Clerk confirmed that Croxden would like to continue to receive updates – 06.12.2021

Denstone Matters – email from a group regarding planning permission granted for a paddock in Denstone -

<https://www.eaststaffsbc.gov.uk/sites/default/files/docs/cmis/meetings/PC%20210622%2005.1%20College%20Road%2C%20Denstone%20Final.pdf> – Clerk advised Councillors about rural exception site - Planning legislation allows for small developments to meet identified local need on sites which would not normally be given permission to be developed. Legal safeguards (via planning conditions) to keep affordable in perpetuity and give priority to local people in allocation of homes).

Uttoxeter Quarry FW: Local Member - notification of a planning application in your area - ref. SCC/21/0047/FULL-ES – comments by 17th December

<https://planning.agileapplications.co.uk/staffordshire/application-details/28360>

Uttoxeter Quarry – stone washing – a number of lorries will be used to transport stone from one quarry to Uttoxeter, using Ellastone/Roicester road. - 09.12.2021

Alton Towers Working Group - Carmen G. Worthington, Oakamoor Parish Clerk, advised meeting will take place in January 2022.

Denstone Parish Council – advised a meeting with Alton Towers on 09.12.2021 re volume of traffic and will update all neighbouring parish council after the meeting has taken place.

Remote Meetings – NALC template letter asking for support from MP – 09.12.2021

Covid 19 – update – Tier 4 introduced 13.12.2021. From 10 December, face coverings will be required by law in most indoor settings. From 13 December office workers who can work from home should do so. From 15 December, certain venues and events will be required by law to check that all visitors aged 18 years or over are fully vaccinated, have proof of a negative test in the last 48 hours, or have an exemption.

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

Gambling Policy 2022-2025 Review - consultation process will take place for 28 days from 16 December 2021, and will close on 12 January 2022. draft Policy will be available on our website at www.eaststaffsbc.gov.uk Comments in writing to the Licensing Team, East Staffordshire Borough Council, Town Hall, Burton on Trent, Staffordshire DE14 2EB, by email to: licensing@eaststaffsbc.gov.uk

Severn Trent’s Community Fund announces a new green focus for Spring 2022 -



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Organisations can find out more and register their interest on our website at
www.stwater.co.uk/community-fund-care-for-nature

Temporary Vacant Seat Scheme – SCC – letter from Jonathan Price | Cabinet Member for Education (and SEND)

Remote Meetings – Reply from Kate Griffiths MP - Case Ref: KG12137 – 20.12.2021 -

“I welcome that the Government is considering the case for making remote meetings a permanent option for local authorities and the Government will be publishing the outcome of this consultation in due course at <https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence> I will continue to follow developments on the outcome of this consultation closely and will ensure my ministerial colleagues are aware of the strength of feeling from local authorities on this matter.” In response to request to ask a question in Parliament, “The Department is reviewing the responses to the consultation on council remote meetings and the Government will respond shortly. Any permanent change would require primary legislation, and would depend upon Parliamentary time being available.”

Groundworks – Green Doctors scheme - Our energy experts are providing free telephone or in person consultations to share advice about saving energy, install energy efficiency measures. Sign up for a consultation today: www.groundwork.org.uk/greendoctor

Let’s Create Jubilee Fund will support voluntary and community groups to develop creative and cultural activities as part of the Queen’s Platinum Jubilee celebrations in June 2022. The fund has been created by Arts Council England (ACE) with funds from the National Lottery. <https://staffordshire.foundation/grants/communitygroups/letscreatefund/>

CIVILITY AND RESPECT – NALC statement for consideration by Councils (SPCA Bulletin 23.12.2021)

Uttoxeter Master Plan – Report from ESBC on consultation – ESBC newsletter
<https://www.eaststaffsbc.gov.uk/burton-town-regeneration-programme/regeneration/uttoxeter-masterplan>

Plough Sunday Service - 9th January at 3pm – St Giles Church, Croxden

Lateral Flow Tests – SPCA confirmed that the Parish Council has no role in the distribution of these tests. 06.01.2022 to order Tests on line, visit the Government website -
<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

Remote Meetings - ADSO (the Association of Democratic Services Officers) and LLG (Lawyers in Local Government) launched a petition via Change.org to “call on the government to create Parliamentary time to agree a change in the law to allow councils in England to meet remotely if they wish”. A full copy of the petition can be accessed at <https://t.co/GuNvhl42Ve>

EnviroGrant 2022 – for more information and how to apply visit: <https://bit.ly/3zyLwh5>

Covid Update - Guidance for councils and LRFs during the coronavirus outbreak: <https://www.gov.uk/guidance/coronavirus-covid-19-guidance-for-local-government>. Latest information on coronavirus: <https://www.gov.uk/coronavirus>

Cold Weather - The UKHSA has supplemented the Cold Weather Plan for England with useful resources and advice on the concurrent risks of cold weather and COVID-19 and Keep



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Warm Keep Well guidance. Announcement: <https://www.gov.uk/government/news/cold-weather-alert-issued-by-ukhsa> Guidance: <https://www.gov.uk/government/publications/keep-warm-keep-well-leaflet-gives-advice-on-staying-healthy-in-cold-weather> Cold weather plan: <https://www.gov.uk/government/collections/cold-weather-plan-for-england>

22.01.0010. CLERK REPORT

Polling Station – St Giles – confirmed with ESBC this is acceptable venue for elections.

Beamhurst Flooding – ditch by Beamhurst Hall cleared using Lengthsman Fund– 24.11.2021 – SCC Highways and residents informed.

A50 Noise pollution report – sent email to Highways England asking for details on how they assess Noise Hot Spot on A50 and asking for Beamhurst to be reassessed.

Croxden Flooding– layby opposite Truckle House – Cllr James and Clerk site visit 06.12.2021 and reported to SCC

Pension Regulator – updated contact details – next declaration between April – December 2022.

Remote Meetings – Letter to Mrs Griffiths MP asking for her to submit a question to Parliament and work with other Staffordshire MPs to support the County. 16.12.2021

Bollards – White – Clerk not yet contacted SCC regarding painting brown.

Register of Electors – ESBC confirmed the copy sent to Clerk is not to be distributed to Councillors. Councillors can apply to ESBC for a copy and sign to confirm they understand the legislation - Representation of the People (England & Wales) Regulations 2001; it is an electoral offence to contravene the provisions of those Regulations.

Document Retention – Clerk will ensure documents that qualify are sent to Shredding company by March 2022. (See Document Retention Policy on Council website)

22.01.0011. COUNCILLORS REPORTS (information only)

Cllr Hemingway – Climate Change update – the Website and Noticeboards have details of all Eco Centre schemes for recycling.

Cllr Hemingway – Community Engagement – Councillors discussed gaining residents email addresses in order that the Parish Council news bulletin can be distributed quickly. Clerk will investigate Data Protection procedure with SLCC Clerks.

Cllr James – flooding in Croxden by Bridge and opposite Truckle House. SCC have confirmed it is a drainage issue and drains will be included onto the SCC Jetting maintenance rota.

Wooden Bollards-Corner of St Giles Church – they have no reflectors on them, Cllr James to report to Highways.

Cllr James updated meeting regarding the Loneliness project. Hollington Village Hall committee very interested in holding a regular event for residents of both Parishes. A discussion took place on what to offer residents and Cllr James and Cllr Hemingway to bring a proposal to March Meeting, after further discussion with Hollington and Denstone Village Hall groups. Cllr James will also liaise with Checkley Parish Council regarding a supporting a



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

social group.

Cllr James – updated meeting on schools in area who are part of Silver Stories scheme:
St Peters School is very active and the children enjoy the living history that engaging with the mature residents brings.

Cllr James has reported the pot holes on Alton Lane and by the Ford (Greatgate).

DATE OF NEXT MEETING:

The Next Parish Council meeting will be held on 9th March 2022 at 7pm. The meeting was formally closed at 20.30

Signed.....