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NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Clr Bean, Clr Brandrick, Clr Hall, Clr Hemingway, Clr James.

Dear Councillors

This NOTICE IS HEREBY GIVEN that a meeting of Croxden Parish Council will be held at Abbey Room, St Giles Church, Croxden ST14 5JG commencing at 7 pm on Wednesday 8th November 2023 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 30 October 2023

AGENDA

- 23.11.001 APOLOGIES AND APPROVAL OF ABSENCES
- 23.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 23.11.003 TO RESOLVE THE MINUTES OF THE MEETING HELD ON 13th September 2023 ARE A CORRECT RECORD
- 23.11.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
- WEBSITE – UPDATE ON PROGRESS
 - SPCA MOTION – UPDATE ON SPCA AGM
 - DAFFODIL BULBS - UPDATE
 - BEAMHURST TRAFFIC CALMING – UPDATE
 - ASSET UPKEEP – NOTICEBOARDS REFURBISHMENT AND DEFIBRILATOR LABELS – UPDATE
 - HOLINGTON ROAD – SPEED LIMIT REDUCTION – UPDATE
- 23.11.005 TO CONSIDER AND APPROVE THE CREATION OF A RESIDENT EMAIL ADDRESS DATABASE TO FACILITATE DISTRIBUTION OF PARISH COUNCIL NEWSLETTER
- 23.11.006 TO CONSIDER AND APPROVE APPOINTMENT OF INTERNAL AUDITOR
- 23.11.007 TO CONSIDER AND APPROVE THE BUDGET FOR 2024-2025
- 23.11.008 TO CONSIDER AND APPROVE THE PRECEPT REQUEST FROM ESBC FOR 2024-2025
- 23.11.009 PUBLIC PARTICIPATION*
- 23.11.0010 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings



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23.11.0011 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

23.11.0012 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Ref/Cheque	Item	Amount
31/so	Council Administration – Sept	£224.73
31a/so	Council Administration – Oct	£224.73
32/206	Green Plan-IT - Confidential waste – refund Clerk	£13
33/207	DSE work glasses – Expenses Policy 7.4 - refund for Clerk	£59
34/208	Boston Bulbs – refund Clerk	£43.49 (inc £7.25 VAT)
35/209	WH Durose – refurbishment of 3 noticeboards, plus materials	£422.40 (inc £70.40 VAT)
36/210	SJL Landscapes – grass cutting	£58.68 (inc £9.78 VAT)
37/211	RBL Poppy Appeal – Poppy Wreath donation	£60
38/212	Clerk expenses – including homeworking allowance Sept and Oct plus postage stamps	£20
RECEIVED		
ESBC – Precept (2 nd Payment)	22.09.2023	£3,207
Bank Statements		
Lloyds Main	10.10.2033	£3,934.54
Lloyds Deposit (Statement every 3 months)	09.08.2023	£1,005.14

Bank Reconciliation 30.10.2023

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<u>Bank accounts</u>					date
Lloyds Current account				3,934.54	10.10.2023
Lloyds Deposit				1,005.14	09.08.2023
				4,939.68	
Add: unrepresented income				0.00	
Less: unrepresented cheques				1,620.03	
				3,319.65	

23.11.0013 CORRESPONDENCE

23.11.0014 CLERK REPORT

23.11.0015 COUNCILLORS REPORTS (INFORMATION ONLY)

23.11.0016 STAFFING MATTERS - PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)
TO CONSIDER AND APPROVE INCREASE TIME FOR COUNCIL ADMINISTRATION.

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