



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Minutes of a meeting held on Wednesday 10th March 2021, via Zoom (<https://zoom.us/join>) on line platform due to the Coronavirus. The meeting commenced at 7pm.

Zoom Meeting ID – 816 3524 0509 – residents who have no access to internet please call 0131 460 1196 or 0203 051 2874 and enter meeting ID. Legislation for holding Zoom Meetings, made on 2nd April 2020, <https://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Present: Cllr Bean, Cllr Brandrick, Cllr Hemingway, Cllr James and the clerk.

- 21.03.001. APOLOGIES AND APPROVAL OF ABSENCES – Cllr Hall, Cllr Whittaker (Borough)
- 21.03.002. TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. - NONE
- 21.03.003. TO APPROVE THE MINUTES OF THE MEETING HELD ON 13th January 2021. – RESOLVED.
- 21.03.004. TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

Parish Council Meetings – Covid restrictions and Risk Assessment -

The regulations that allow local authorities to hold meetings remotely apply to local authority meetings that are required to be held, or held, before 7th May 2021. Unless a review is held by Government, Council Face to Face meetings must resume after this date. Clerk contacted St Giles Church to request a copy of their risk assessment.

All Councillors reviewed the processes that are in place at St Giles Church and RESOLVED that all processes met with national Covid guidelines.

Councillors discussed the date for the next Parish and Annual meeting in light of Covid the vaccination programme and RESOLVED to move the May Meeting from 12th May to 5th May and if restriction lifted to hold the July meeting at St Giles. Clerk to ensure that both the website and St Giles Church Warden is updated .

Whipping Post – Greatgate - update

Cllr James advised that the application for Scheduled Monument consent to undertake repair work on the Whipping Post required a quote from a skilled metal worker. Cllr James will carry out a site visit to gain this quote on 12.03.2021

Speed Limit Reduction – Hollington Road, Croxden from 60mph to 40mph

David Williams SCC – A reply to Mr Williams email was sent and included Checkley Parish Council on 18.02.2021 – No response received from Mr Williams.

Mr Baigent, Director of Security, JCB – Chair sent a letter requesting support for speed limit reduction on Hollington Road, Croxden- 25.02.2021. Mr Baigent advised he will respond at the end of March to our letter.

Derbyshire Parish Council Association (DPCA) – email sent requesting advise on Croxden



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Motion for National Speed Limit reduction and how to approach National Association of Local Council (NALC). DPCA advised they would respond.

Village Gateway Signs

Councillors reviewed the signage at Greatgate – which is a standard utilitarian sign and RESOLVED to gain two quotes to install this type of sign at the Keelings Lane entrance to the Village.

Councillors RESOLVED that a sign at the Greatgate entrance of the village would not be installed, due to the narrow road and shallow verges.

Councillors requested the Clerk follow up the request made to Staffordshire County Council in June 2020 for a standard SCC village sign.

Grass Cutting contract – Quote for 3yrs contract

Clerk approached SJL Landscapes Ltd and Doveridge Landscapes to provide a quote for a 3yr contract to cut Greatgate Village Green and strim around the Whipping Post, Greatgate.

Doveridge Landscapes - To maintain Greatgate village green, including the wildflowers circle and the Whipping Post monument, providing 7 visits per year during a 3year contract. Cost per visit £55. (£385 per year)

SJL Landscapes – To maintain Greatgate Village Green, including wildflower circle and strim around Whipping Post. 7 visits per year. Quote: - £329 for 2021, £335.58 for 2022, £342.29 for 2023

Councillors reviewed both quotes and RESOLVED to accept the 3yr contract price from SJL Landscapes Ltd. Clerk to contact both contractors to advise of decision.

Councillors discussed the increase in quote, in light of Budget set aside was £168. Concluded that the added maintenance of Wildflower Circle and Strimming around Whipping Post justified the increase. Clerk to ensure Budget for next year was increased to include new cost.

Community Planting within the Parish.

Councillors discussed a community planting project so that engagement with residents could take place. RESOLVED to write to the 6 - 8 residents who's house face the A522 (Beamhurst Lane), Beamhurst and ask if they would be interested in receiving bulbs to plant on the verges outside their houses. RESOLVED to continue to support the planting of St Giles Church Stone Trough and continue to review the wildflower circle at Greatgate Village Green.

Community Paths Initiative – Review Staffordshire County Council funding option.

<https://www.staffordshire.gov.uk/environment/RightsofWay/Community-paths-initiative-fund.aspx>

Councillors discussed the funding and RESOLVED to apply for match funding to ensure that stiles/footpaths at the Beamhurst end of the Parish could be undertaken.



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Cllr Bean and Cllr Hall to walk a circular route and inform Clerk of stiles in need of attention before application is made.

Asset Maintenance – discuss actions needed and timetable

Councillors discussed Assets in need of maintenance and RESOLVED the following:

Greatgate Village Green wooden posts – these will be creosoted second weekend of May. Cllr James will purchase equipment and Councillors/Clerk will attend.

Greatgate Village Green chain – this has been cut. Cllr Brandrick will repair with a D Clip in March.

Litter Bin – nr Noticeboard, Croxden Abbey. Clerk will paint it grey again, including the drawer front.

Parish Magazine – discuss submissions and website area

Cllr Hemingway updated Council that the Parish Press magazine will be a pdf for the next two month and will revert to a paper version after Covid restriction lifted.

Councillors RESOLVED to continue to contribute an article to this local magazine.

Submissions will be an update from the Parish Council meeting bi monthly and contact details for the Parish Council alterative months.

Councillors discussed having an area of the website to upload both current and historic Parish Council articles. RESOLVED to request Website Administrator to create a new tab on the home page and upload both historic and present articles.

21.03.005. WEBSITE ADMINISTRATION – Review Annual Contract

Councillors discussed the annual fee for hosting and administration of the website. RESOLVED to accept the quote - £650.

Councillors commented that the website administrator clearly took pride in his work and that is reflected in our website, Chair thanked the website Administrator for his efforts. Clerk to ensure budget is increased accordingly going forward.

21.03.006. PUBLIC PARTICIPATION - NONE

21.03.007. TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

NEW

P/2021/00114 - Holly Bank Alton Lane Greatgate ST10 4HF - Application for a Certificate of Lawfulness for the continued use of land as domestic garden – No comments added 18.02.2021

P/2021/00138 - The Wootons Hollington Road Croxden ST14 5JD- Demolition of existing dwelling and erection of a replacement dwelling (Revised Scheme) – Comments to be added – The previous comments that were submitted by the council still stand.

P/2021/00120 - Newhouse Farm Nabb Lane Alton ST10 4AY - Demolition of 4 existing farm buildings to facilitate the erection of an agricultural storage building for machinery and hay – Comments to be added: - Please ensure that the panels used on the building are either green sheets or grey sheets to blend with the countryside.



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P/2021/00259 - Beamhurst Uttoxeter Staffordshire ST14 5ED - Replacement of 24 poles and 1800m of conductor – No Comment to be added.

DECISIONS

P/2020/01283 - Town End Farm Uttoxeter Road Beamhurst Uttoxeter ST14 5EA - Erection of an extension to an existing building for storage of hay and straw – PERMITS

P/2020/01234 - The Munchbox Cafe Lay by on A522 Uttoxeter Road Uttoxeter Beamhurst - Retention of existing Cafe and Portaloo for a period of 5 years - REFUSES

21.03.008. TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - None

21.03.009. FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE UPDATES.

Lloyds Bank – letter requesting Council Administration standing order be increased sent to Bank on 18.01.2021

Bank reconciliation and Internal Audit Trail - Croxden Account Spreadsheet updated and Cllr Bean carried out an internal audit trail. All Councillors supplied with bank reconciliation.

Bullguard Virus Software purchased for 2021-2022.

Brightpay payroll software purchased for 2021-2022.

Section 137 limit for 2021/22 - NALC has received notification from the Ministry of Housing, Communities and Local Government (MHCLG) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2021-22 is £8.41 per elector. This is the amount because of increasing the amount of £8.32 for 2020-2021 by the percentage increase in the retail index between September 2019 and September 2020, in accordance with Schedule 12B to the 1972 Act. (SPCA Bulletin 28.01.2021)

Ref/Cheque	Item	Amount
62/SO	Council Administration – 1 st February 2021	£146.90
63/SO	Council Administration – 1 st March 2021	£146.90
64/060	Bullguard Virus Software	£15.75
RECEIVED AFTER AGENDA ISSUED		
65/061	Brightpay software	£58.80
66/062	SPCA – Annual Subscription	£81
67/063	Clerk expenses (Feb/Mar)	£10
Bank Balance – Lloyds		
Lloyds account -850xx268	01.02.2021	£3,609.64
	01.03.2021	£3,462.74

21.03.0010. CORRESPONDENCE

Road Closure - NOTICE is hereby given that the Staffordshire County Council on 16 February



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2021 made an Order the effect of which will be to prohibit any vehicle from proceeding in that length of Hollington Fields in Hollington from a point approximately 198 metres west of its junction with Rectory Road unless the vehicle is being used in connection with the works. There will be supervised access to properties if required.

ESBC – Postal Vote Notice for 6th May 2021 Police and Crime Commissioners plus County Elections – onto website -<https://eaststaffsbc.gov.uk/elections/proxy-postal-votes>

Census 2021 – 21st March 2021 - <https://census.gov.uk/> onto the website

Police Survey - 'Your police. Your voice.' survey, get involved and give your feedback on crime and policing in Staffordshire. The survey is anonymous and should take less than 10 minutes to complete. You can access it online until noon Monday February 8th 2021 by visiting www.staffordshire.police.uk/yourpoliceyourvoice

Count the Stars survey - This year, to celebrate the wonder of our night sky, join CPRE's #StarCount - a cosmic census of our view of the stars. CPRE are asking people to take part from home. You can take part from your garden, balcony, doorstep or even bedroom window. Just look to the sky on a clear night between 6-14 February, and count the number of stars you can see within the four corners of the Orion constellation. for a free family activity pack: <https://www.cpre.org.uk/starcount>

HS2 consultation - HS2 West Midlands to Crewe: environmental and traffic impacts, transport provisions and station improvement or creation: Consultation. The government is seeking the views of residents in the local authority areas of Staffordshire, Shropshire, Cheshire East, Cheshire West and Chester. Respond online or complete a response form and either email to: HS2Phase2aConsultaion@ipsos-mori.com or write to: FREEPOST HS2 Phase 2A Consultation. The deadline for responding to the consultation is 11:45pm on Friday 26th February 2021.

Firstcall 24/7 Telecare Service to Doro - For more information on Doro and the services they provide, please visit their website: www.doro.com

Vice Lord-Lieutenant of Staffordshire – letter asking for nominations to the honours list- <https://www.gov.uk/honours>

Parish Newsletter – Rev Liz Jones provided a pdf version of the newsletter – put onto website 08.02.2021

Covid vaccine – over 70s booking information - The easiest way to arrange a vaccination is through the national booking service which can be accessed at www.nhs.uk/covid-vaccination. Anyone unable to book online can call 119 free of charge, anytime between 7AM and 11PM, seven days a week.

Dignity In Care awards, nominations opened on Monday 1st February 2021 (<https://www.staffordshire.gov.uk/Care-for-all-ages/Dignityincare/home.aspx>)

Drug paraphernalia – resident reported laughing gas canisters within the picnic area, Raddle Bank, clerk forwarded details to Checkley Parish Council 15.02.2021 who reported to Police

Stay Local – ESBC shop campaign – all details on website - Full details of the campaign and the online toolkit is available via www.eaststaffsbc.gov.uk/coronavirus/stay-local

Dog thefts – poster provided and put onto website 22.02.2021

Footpath 27, Rocester – resident enquired if this footpath had been closed due to Golf



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Course opening – Clerk provided Rights of Way website – and Rocester PC contact details.

<https://apps2.staffordshire.gov.uk/WEB/OnTheMap/RuralAccess>

SPCA Bulletin 25.02.2021 – Village Green – details on how to registered as a town or village green (TVG) under s.15 of the Commons Act 2006 (the 2006 Act)

NALC Open Day - Our next open day is on 21st July 2021.

NALC – Becoming a Councillor – Videos from Councillors in UK -

<https://www.nalc.gov.uk/our-work/local-elections>

Climate Change/Carbon Footprint – Information about carbon saving by restoring old buildings rather than knocking them down makes. <https://historicengland.org.uk/whats-new/news/recycle-buildings-tackle-climate-change/>

Froghall Canal – email received about a building project at Froghall that will affect the Canal. The application reference number is Staffordshire Moorlands - SMD/2020/0684. Councillors noted content of the email, Clerk to reply.

Alton Towers - Gardens will be open every day from March 29th to April 11th for local families to enjoy. Pre-booking will be essential. (Visit altontowers.com for more information and to book your Garden experience.)

Alton Towers - Local Resident Applications for tickets for the 2021 season! To apply please email ATWelcome@merlinentertainments.biz with your Name, Address and contact details and please attach a photo/PDF of your most recent Council Tax bill for proof of residency in the local area. Alton Towers accept applications from residents who live within 3km from the centre of the Alton Towers Resort.

Reading Friends - Staffordshire Libraries are helping people in the county who are feeling isolated and lonely, particularly in the current lockdown, by offering a telephone chat service – to talk about books, hobbies, tv programmes, etc. It's a free service and library staff and volunteers would like to support people to connect with their community. If you would like further information about this, please contact Staffordshire Library and Arts Service on 0300 111 8000 or reading.friends@staffordshire.gov.uk

Trent and Dove – Hero Awards will be streamed live on Friday 26th March, with a countdown starting from 7.15pm. <https://www.trentanddove.org/residents/trent-dove-covid-hero-awards-2021/>

Covid – Road Map out of Lockdown – table of dates for lockdown lifting - <https://www.gov.uk/government/publications/covid-19-response-spring-2021> - put onto website 08.03.2021

21.03.0011. CLERK REPORT

Croxden 35 – Footpath – obstruction reported 21.01.2021 via Rights of Way system - web reference number is: 210119173 and the email reference is 13134.

Doveridge Landscapes/SJL Landscapes – requested a quote for 3yrs for cutting Greatgate village green and whipping post – 21.01.2021

Wildflower Border – reviewed circle now created.

Lap Top – old laptop decommissioned and donated to a child in Uttoxeter, via the Heath



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Community Centre hub– 25.01.2021

Risk Assessment course – free course – clerk booked a place – 15th March 10am – 11.30am

Trent and Dove Covid Hero nomination – the Parish Council nominated Mr Guy Collins – nomination submitted 04.02.2021 - <https://www.trentanddove.org/residents/trent-dove-covid-hero-awards-2021/thank-you-for-your-nomination/> - the virtual Covid Hero Awards will be on Friday 26th March 2021

Mrs Marion Kent – Freedom of Parish Scroll delivered and press photo will be taken after Covid restrictions lifted.

Trees for Residents – clerk updated resident about item 21.01.005 re planting Woodland Trust trees within the parish and requested any information about previous Council schemes for providing bulbs to residents 22.01.2021

Ford – Cambridge Lane, ST14 5JA – reported the stones missing in the middle of the ford again, first reported in November and it is now dangerous. 10.03.2021

Flooding at bridge opposite Truckle House – clerk made local enquiries and the grid is blocked by the Fir Trees.

21.03.0012. COUNCILLORS REPORTS (information only)

Village Green - Councillors requested Clerk to review SPCA Bulletin 25.02.2021 - -- Village Green - registered as a town or village green (TVG) under s.15 of the Commons Act 2006 (the 2006 Act) and register Greatgate Village Green.

Flooding - Councillors requested Clerk report flooding at Bridge opposite Truckle House to SCC Highways and ask for the gully to be emptied.

Flooding, Hollington - Councillors discussed request from Checkley Parish Council about flooding on the Level, by Lodge Dale Farm and help they need to resolve the issue. Clerk to contact Checkley Parish Council Clerk.

Guest Speaker – Councillors discussed speaker for Annual Meeting and requested Clerk to approach both Kate Griffiths MP (Topic: Covid and affected in Staffordshire after Lockdown) and English Heritage (Topic: Plans for Abbey after Lockdown) to be the guest speaker.

Parish Press – topics agreed for article, Cllr Hemingway to submit to editor.

DATE OF NEXT MEETING:

The Next Parish Council and Annual meeting will be held on 5th May 2021.

Annual Meeting at 7pm, followed by Parish Meeting at 7.30pm. The meeting was formally closed at 20.53

Signed.....