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Minutes of a meeting held on Wednesday 14th September 2022, at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced at 7.10pm.

Present: Cllr Bean, Cllr Brandrick, Cllr Hall, Cllr James and the clerk.

Minute of silence in remembrance of the late HM Queen Elizabeth II.

22.09.001 APOLOGIES AND APPROVAL OF ABSENCES - Cllr Hemingway

22.09.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. None

22.09.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 13th July 2022 ARE A CORRECT RECORD. RESOLVED

22.09.004 PUBLIC PARTICIPATION - None

22.09.005 BUDGET – CONSIDER DRAFT BUDGET FOR 2023-2024

Councillors reviewed the draft budget and requested that an increase in the Stationary by £20, due to printer ink costs.

Council acknowledged NALC guidance regarding Clerk pay rise for both 2022-2023 and 2023-2024 and to include funds accordingly.

Council RESOLVED to increase the Meeting Room rent contribution to £120 due to national increase in electricity costs.

22.09.006 DIGNITY AT WORK POLICY AND CIVILITY AND RESPECT PLEDGE – CONSIDER AND APPROVE

NALC introduced these two documents because there is no place for bullying, harassment and intimidation within our sector.

The Council RESOLVED to ratify the Dignity at Work policy and RESOLVED to sign the Civility and Respect Pledge.

<https://www.nalc.gov.uk/our-work/civility-and-respect-project#take-the-pledge>

22.09.007 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

MAP CASE PROJECT– Greatgate Village Green - update

Councillors reviewed the draft design provided by Fitzpatrick Woolmer and requested changes. Clerk to liaise and gain further draft design.

Alton Towers confirmed use of their logo and wording to thank them for their donation 22.08.2022.

The Councillors will meet informally to review next draft design.

BROADBAND CONNECTIVITY- Update

Kate Kniveton (Griffiths) MP advised that the Staffordshire procurement launch will be



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between September-November 2022, with contracts to be issued in July – September 2023
UK Gigabit Programme: Staffordshire Public Review - GOV.UK

<https://www.gov.uk/government/consultations/uk-gigabit-programme-staffordshire-public-review>

The Rt Hon Nadine Dorries MP was sent a letter by Chairman, asking for help to ensure our parish is not left out of the next round of installation, copied Kate Kniveton (Griffiths) MP and SCC Broadband Team – 05.08.2022.

Department for Digital, Culture, Media and Sport replied 12.08.2022 to confirm procurement procedure.

Kate Kniveton MP replied to confirm she will continue to raise it with the ministerial colleagues.

Councillors RESOLVED to send a further letter to the new Minister for Digital, Culture, Media and Sport, this time outlining the businesses affected by slow broadband.

PARISH QUESTIONNAIRE – UPDATE

Lavin Printers provided the copies of questionnaire.

All questionnaires will be distributed to parish resident's W/C 14.09.2022.

Residents requested to return date 23rd September 2022.

Results to be reported in November meeting. Cllr James and Clerk to collate answers.

22.09.008 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

NEW

P/2022/00895 - Land Adjacent to Beamhurst View Uttoxeter Road Beamhurst - Retention of a mezzanine floor and installation of 6 windows – No comment added 02.09.2022

P/2022/00945 - Croxden Farm Croxden Lane Croxden Staffordshire ST14 5FB - Application under Section 73 to vary Condition 2 (Plans) attached to the planning permission to enclose two bays of the existing three bay carport to provide secure garaging, formation of a pond and extend patio area to amend the materials to use courser gravel on the outside areas and underground cable for pond – No comment added 05.09.2022

P/2022/00998 - Katys Cafe Lay By on A522 Uttoxeter Road Beamhurst Uttoxeter Staffordshire - Retention of existing cafe and porta loo for 3 years – comments to be added: The Parish Council have No Objections to the Café, but would request that the Planners ask SCC to consider the Speed Limit on this stretch of road with the view to reduce it from 50 mph to 40mph, which is consistent with the speed limit in surrounding areas.

22.09.009 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - None

22.09.0010 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCIAL UPDATES.

All July payments made 15.07.2022

VAT 126 Claim submitted 01.08.2022 for £381.03

Small Authorities Audit Appointment (SAAA) central external auditor appointment arrangements – all Councils given opportunity to opt out for next 5-year appointing period runs from 2022-23 until 2026-27. Council RESOLVED to not opt out.

Asset Register updated 15.08.2022 to include lap top stand/fan - £19 – new Parish Council



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Asset value - £9,927 - signed by Chairman

Cheque ref/number	Payee	Amount
26/120	Fitzpatrick Woolmer – Map Case for Greatgate	£1450.80 (inc £241.80 VAT)
27/SO	Council Administration – August	£203.32
28/SO	Council Administration – September	£203.32
29/121	St Giles Church – budget donation for Stone Trough plants	£35
30/122	SJL Landscapes – Grass Cutting	£57.53 (in £9.59 VAT)
31/123	Lavins Printing – Parish Questionnaire 2022 – refund Clerk	£52 (in £8.67 VAT)
32/124	Asset - Lap top stand/Fan refund Clerk	£19
33/125	Clerk expenses – includes stamps	£21.48
34/126	SJL Landscapes – Grass Cutting	£57.53 (inc £9.59 VAT)
RECEIVED		
12.08.2022	HMRC VAT refund	£381.03
09.08.2022	Lloyds Bank – Earmarked Account interest	£0.05
BANK BALANCES		
30.08.2022	Lloyds Current	£1,234.92
09.08.2022	Lloyds Earmarked Account	£1,000.05

22.09.0011 CORRESPONDENCE

15 items of correspondence received.

Dog poo bag dispensers – ESBC offered to Parish Councils – RESOLVED not to take offer, as no bins to be provided.

Traffic Calming – update from Alton Towers - Master signage plan all complete with no further issues. The recommendation is that Wootton Lane and Marlpitt Lane have access only signs installed as well as a speed reduction to 20 or 30 mph. ATR will aim to fund this project once application for traffic regulation order is complete. (can take 23-27 weeks). All agreed we should propose to SCC a 20mph speed limit as opposed to 30mph. All Quiet Lanes have been submitted. It was recommended we invite Staffs Council to the next meeting to discuss in detail at the next meeting. Next meeting January 2023. RESOLVED to attend next meeting.

22.09.0012 CLERK REPORT

Rights of Way – Croxden Footpath 3 – reported that it needs some stepping stones - web reference number is: 220747256 then email reference 17739

Croxden Footpath 6 – photo of steps replaced by WH Durose sent to Rights of Way
Local Councils Award – Foundation – application submitted 18.07.2022 – results to be announced 9th December 2022

Alton Towers Ticket Allocation Statement – received from Alton Towers – clerk asked Webmaster to all to Facilities page for Alton Towers 19.08.2022



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A50 concrete road – noise pollution – reported again to Highways England, reference 22065001 - Noise HECCC:0785020 which was created in 2021. Rob Price, Service Delivery Manager-Maintenance (Interim A50 DBFO DR) advised that no plans to resurface the Blythe Bridge/Uttoxeter section of the A50 currently.

Thank you letter to Litter Pickers in Parish – The Parish Council knows of 3 residents who collect litter and RESOLVED to write a Thank you letter to them.

Parish Council Archives – Uttoxeter Town Hall provided Croxden Parish Council Minutes from 11 May 1983 to 2 December 1986, they had been at the Town Hall awaiting collection since November 2013.

Clerk holiday – 26th August 2022 and 29th August (Bank Holiday) – 3hrs of 6hrs time off in lieu (Minute Ref 22.07.0014)

Clerk weekly contact from Council (Lone Worker Duty of Care)– Chairman asked Cllr James to take on the role 19.08.2022.

Recycling of Mobile phones at St Giles Church – Clerk sent email to St Giles Committee. 22.08.2022

Fire Hydrants – Clerk obtained a link for locating them in Parish - <https://hydrants.online/en> just enter a postcode. The search results should render a list / map of all Fire Hydrants related to each postcode.

Bollards - St Giles Church Corner – Clerk contacted SCC regarding the request to move them back towards the edge of the verge – 05.09.2022

HM Queen Elizabeth II – condolence statement added to website and issued to Echo newspaper.

22.09.0013 COUNCILLORS REPORTS (information only)

Community Groups - Councillors discussed have a list of Community Groups on the website. The Website host advised no cost for creating. Councillors and Clerk to obtain list and ensure it is on website.

Uttoxeter Forum promoting Compassionate Communities: Council will discuss further in November Meeting.

Croxden Monthly Village Walk – Council will discuss in November.

Hollington Friendship Group. This is now fully up and running in the village hall and we are welcome to attend any time. Details of dates/times are in the September issue of the church magazine.

Carbon Literacy Status: Cllr Hemingway to update Council in November meeting.

Pot hole, Greatgate to be reported.

Councillors requested Clerk to contact SCC regarding the Road Chippings for the verges.

DATE OF NEXT MEETING:

The Next Parish Council meeting will be held on 9th November 2022 at 7pm. The meeting was formally closed at 20.30

Signed.....