



Croxden Parish Council Meeting Minutes
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Minutes of a meeting to be held on Wednesday 11th November 2020, via Zoom (<https://zoom.us/join>) an on line platform due to the Coronavirus. The meeting commenced at 7pm.

Zoom Meeting ID – 898 2630 6263 – residents who have no access to internet please call 0131 460 1196 or 0203 051 2874 and enter meeting ID.

Legislation for holding Zoom Meetings, was passed on 2nd April 2020, <http://www.legislation.gov.uk/ukxi/2020/392/part/2/>

Present: Cllr Brandrick, Cllr Hall, Cllr Hemingway, Cllr James, and the clerk.

20.11.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Bean, Cllr C Whittaker (Borough)

20.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.

Cllr Hall declared an interest in planning application P/2019/00841 and requested a dispensation to provide Council with information – GRANTED.

20.11.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 9th September 2020 ARE A CORRECT RECORD. RESOLVED

20.11.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

VILLAGE NAME/WELCOME SIGN TO CROXDEN.

The Councillors discussed the 2 quotes received and consider cost for installation (permission to dig required from Staffordshire County Council) and RESOLVED to include within the Budget for next year, £1,100 to cover costs of project.

RESOLVED to continue to work on the design for the signs and bring back to the March Meeting for ratification.

BUDGET – Review and Resolve. –

The final budget was reviewed and increase in the insurance and Zoom license were included. RESOLVED to accept Budget and request precept accordingly. RESOLVED to obtain an annual Zoom license immediately.

PRECEPT – request from East Staffordshire Borough Council.

The Councillors RESOLVED to request £5,449.81 for 2021-2022 precept.

HOMEWORKING POLICY – NEW

The Clerk provided the NALC standard policy to Councillors on 01.10.2020 and Councillors RESOLVED to adopt the new policy. Clerk carried out a Display Screen Equipment workstation checklist 08.10.2020 – conclusion: a laptop stand, keyboard, large monitor to be used, clerk to use her own.



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20.11.005 CLERK REPORT

Reform of the Planning System: Consultations – comments sent to NALC 14.09.2020

Lockbox established – Key sent to Chair.

Came and Co – requested quote for next year 14.09.2020

ESBC Planning Consultation - Draft Statement of Community Involvement (SCI) the Parish Council comments were submitted – “With the significant changes to council organisation and planning policy happening at a national level it would appear confusing to have a further review of local approaches until the position nationally is clearer.”

Speed Limit Reduction – Clerk requested from new SCC Highways Cabinet Councillor, David Williams <david.williams2@staffordshire.gov.uk>, the cost of scheme to reduce the speed limit. Contact made on 10th and 28th September and 5th November and no reply received. Councillors RESOLVED to contact the Working Group, set up with Checkley Parish Council to organise a meeting to discuss.

Footpaths – Grants available – sent to Councillors – Cllr Hall to investigate further.

<https://www.staffordshire.gov.uk/environment/RightsofWay/Community-paths-initiative-fund.aspx>

Footpath Croxden 1R/2998 - Smithy Cottage – The stile needs repair, photos sent by resident. Councillors RESOLVED to repair the stepping plates of the stile.

Noticeboards – handles were installed on all noticeboards by a resident to help with opening the doors. 28.09.2020. Chair emailed the resident to thank them for their service to the Parish. 28.09.2020. Repair to Greatgate noticeboard carried out.

Turkey Manure – Church Field – confirmation from the landowner that this will be spread over the field in the next couple of weeks, so no runoff will affect the new drains. Informed SCC 28.09.2020.

Clerk Appraisal – requested dates from Chair and vice Chair. – Appraisal will take place on 17th November 2020 at 7pm via Zoom.

Whipping Post – Clerk made enquiries and advised Councillors that Alison MacDonald BSc MA ACIfA, Assistant Inspector of Ancient Monuments (Midlands), Historic England will liaise with the Council on any plans for restoration. Clerk applied to AH Fund but advised not eligible. Councillors concerned that lock needed to ensure ring, that is worn, is not stolen, RESOLVED to install a temporary lock and take further advise from Historic England.

Election Register – clerk completed the update form – returned to ESBC 21.10.2020

Laptop – old laptop – Clerk requested that the old Council laptop could be restored to factory settings and donated to charity shop. RESOLVED.

20.11.006 PUBLIC PARTICIPATION

20.11.007 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:
NEW

P/2020/00976 - Land adjacent to Beamhurst View Uttoxeter Road Beamhurst Uttoxeter- Change of use of land and erection of a detached building for use as a workshop/storage/office associated with the formation of landscape contractors yard (Sui



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Generis) and erection of a 2m high fence and gates – comments below added 15.10.2020

The Parish Council welcomes the proposed rural employment provision that this development will bring to the parish, but is concerned that the block plan only shows 14 car parking spaces, for the 55 current employees that are stated will work on site and no provision for turning of the lorries or parking of lorries on site. The applicant states further staff up to 70+ will be employed within 18 months. The Parish Council would also like Staffordshire County Council Highways Team to review the entrance to the site and ensure that it is sufficient pull in space at the entrance, i.e. two lanes, for cars and lorries to use. This stretch of road is known locally for the regular high speeding vehicles and a bottle neck of cars/lorries trying to access the site, could cause a safety issue. The Parish Council looks forward to a revised submission from the applicant.

P/2020/01040 - Butterley Bank Farm Rocester Road Croxden Staffordshire ST14 5JQ - Western Power Distribution -Replace existing open wire conductor with a bunched ABC conductor and also poles on a like for like basis – No comment added 19.10.2020

P/2020/00976 – updated submission - Land adjacent to Beamhurst View Uttoxeter Road Beamhurst Uttoxeter - Change of use of land and erection of a detached building for use as a workshop/storage/office associated with the formation of landscape contractors yard (Sui Generis) and erection of a 2m high fence and gates –Comments submitted:

"The Parish Council reviewed the revised submission but would like ESBC to consider that the strip of straight road through Beamhurst is the only place where cars can over take for literally miles (from centre of Uttoxeter out beyond Checkley and probably further) Driving behaviour is horrendous and dangerous on this stretch. Residents complain about the noise and the near misses they have trying to turn in and out of their drives. Therefore, the Parish Council would make two points:

1. The new development would be wise to have a wider, graduated entrance for the safety of their staff.
2. Traffic calming measures should be considered by highways, as this stretch of road has multiple domestic drives exiting onto it and already causes concern on the road. "

P/2019/00841 - *The Wootons Hollington Road Croxden ST14 5JD - Demolition of existing dwelling and erection of a replacement dwelling – Comments to be submitted:*

The Parish Council would like a revised plan, giving details of the materials to be used, currently application only states, "Materials will match local surroundings".

The Council also noted that the Archaeological Advice report, dated 14th August 2019, relates to the original application, and is only valid for one year, now passed. The original



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report states, "It is recommended that should the extend of the application area or the developments proposals change that the applicant requests updated archaeological advice prior to the submission of any planning application". The Parish Council feel that given the historical setting, and the advice provided in the first report in August 2019, it is important that this advice is acted upon before demolition/erection of new dwelling takes place and either a new report is produced or the existing reports guidelines adhered too.

ENFORCEMENT ENQUIRIES

Madeley Park, ST10 4HJ – P/2016/00385 – enquiry from Resident about footpath and development of land. Chair walked the footpath and confirmed footpath conforms with planning application.

Hollywood Farm – MotorX events - any resident who is affected by noise, please contact ehsupport@eaststaffsbc.gov.uk as they are dealing with this issue directly with the landowner.

Covid 19 restrictions - With regards to a breach of Covid restrictions, this would be a Police matter and residents advised to report to telephone number 101.

20.11.008 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - NONE

20.11.009 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

All September payments delivered to Cllr Hemingway 14.09.2020 and sent out 21.09.2020. Payments made by cheque between meetings – 39/040 & 40/041, see below table.

Internal Audit - Cllr Bean carried out internal audit trail –no audit trail paperwork received by Clerk.

Croxden Parish Accounts spreadsheet – provided to all Councillors 09.11.2020

Lloyds Accounts – the internet access was closed 26.10.2020.

Lloyds Bank – separate account to be set up the Earmarked Funds – RESOLVED.

St Giles Church – RESOLVED to pay annual rent.

Parish Event, St Giles Church – RESOLVED to provide St Giles with £50 to hold event.

Asset Register – updated and submitted to Came and Co and uploaded onto website 17.09.2020 confirmed all covered and on website.

Came and Co Insurance – Clerk provided an updated on Parish Council policy and advised for Budget purposes to increase by 10%.

Ref/Cheque	Item	Amount £
38/SO	Council Administration – October 2020	£125.41
39/040	WH Durose – Greatgate noticeboard repair	£60 (in £10 VAT)
40/041	SJL Landscapes – grass cutting Greatgate village green	£33.60 (in £5.60 VAT)
41/SO	Council Administration – November 2020	£125.41



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42/042	Royal British Legion (RBL Poppy Appeal) – Poppy Wreath	£50
43/043	St Giles Church – rent donation	£60
44/044	St Giles Church – flowers for stone trough	£35
45/045	Mrs VRE Gibson – Zoom Invoice - October	£14.39
46/046	Mrs VRE Gibson – Zoom invoice - November	£14.39
47/047	Cheque void	
48/048	SJL Landscapes Ltd – October grass cut	£33.60 (in £5.60 VAT)
49/049	St Giles Church event -	£50
Bank Balance	Date	£
Lloyds	26.10.2020	5,121.95

20.11.0010 CORRESPONDENCE

Website - Chair sent David Sargeant a thank you email for all his work on our website and highlighted how invaluable his services are to the Parish Council.

Broadband - Staffordshire County Council is pleased to announce it is adding funding to top up the funding available from the Gigabit Broadband Voucher Scheme, which grants an extra £2,000 per premises with broadband speeds of less than 30mbps, taking the maximum support to £3,500 per resident and £5,500 per business. – If you require any further information please let us know at superfast@staffordshire.gov.uk or visit www.gigabitvoucher.culture.gov.uk/Staffordshire - details onto website.

Parish Council Meetings - NALC position recommends that councils continue to meet remotely. MHCLG continues to recommend that where meetings can take place digitally without the need for face-to-face contact, they should continue to do so.
https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities?mc_cid=058af33dc0&mc_eid=268ef73eff

Noise Nuisance update from ESBC Environmental Health Team, if any resident is affected by noise, please contact ehsupport@eaststaffsbc.gov.uk

Covid 19 testing centre - The pilot Covid-9 testing centre is in Burton and is available to book now at <https://staffordshire.zipporah.co.uk/TrackAndTrace/>

Covid 19 – Stoke on Trent update - The Tier 2 restrictions will come into effect as of 00:01hrs on Saturday 24th October – full details on parish council website – 26.10.2020

Covid 19 – Staffordshire County into Tier 2 – press release on website

Covid 19 -National Lockdown from Thursday 5th November until 2nd December, guidance in Covid area of website.

Flooding in Greatgate by Ford – resident requested the ditch be emptied to ensure no flooding in future. Clerk contacted landowner, who ensured tenant will resolve the issue.



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24.09.2020

Fire Safety Plan 2020-2024 - <https://www.staffordshirefire.gov.uk/your-service/our-safety-plan-2020-2024/> received by email and forwarded to Councillors 01012020

Alton Towers - Fireworks Spectacular - cancelled – 01.10.2020 – on website

Madeley Park – P/2016/00385 – enquiry about footpath and development of land – Clerk forwarded to Councillors to ask them to look at the footpath, with reference to the planning application.

Burton Stronger Town Fund public consultation - the Investment Plan which will be submitted to Government on 31st October 2020. <http://www.eaststaffsbc.gov.uk/burton-town-regeneration-programme/regeneration/burton-town-investment-plan>

NHS dental services in the Midlands – update received, forwarded to Councillors and webmaster 05.10.2020

BOLLARDS – ST GILES CHURCH LAYBY– UPDATE FROM STAFFORDSHIRE COUNTY COUNCIL - These posts have been placed by SCC as part of the flood alleviation scheme to protect a filter drain behind it. There is concern that should vehicles go too far off the road on this corner then they will get stuck in the filter drain material. Also, there is a risk that larger vehicles will get into the filter material and spread it across the road. We shall of course monitor the situation.

Western Power workshops - Safety, Workforce Resilience, Digitalisation and Connections – details sent to Councillors 08.10.2020

P/2020/00798 - Field Head Farm Combridge Lane Combridge ST14 5JA - Continued use of land for glamping and retention of existing welfare pods and septic tank, and continued use of building as a function room and honesty shop with associated courtyard space and car parking – email received with regards to comments, Clerk replied that Parish Council had made No comment on this application in the September 2020 meeting.

Smart Alert - Staffordshire Police operate a community messaging service called Staffordshire Smart Alert which delivers updates from your local policing team direct to your email inbox. Updates include information on crime, local news, engagement events and crime prevention. Registration is free and residents can sign up at www.staffordshiresmartalert.co.uk

Fole Lane, Fole – Road Closure – 11th-13th November – details on website 15.10.2020

Watery Lane – Road Closure – 15th November – details on website 22.10.2020

Combridge Lane – Road Closure – 15th November – details on website 22.10.2020

Remembrance Sunday Guidelines – SPCA Bulletin – 16.10.2020 – advised to visit the British Legion website for up to date information - <https://www.britishlegion.org.uk/get-involved/remembrance> - The Parish Council will be represented by Cllr Bean in a socially distanced service at St Giles Church, 8th November 2020.

Fly Tipping – reported by resident - reference CAS – 147147 – X5M2Y6 - Warilow Brook on Alton Road, just passed the entrance to Wood Farm 18.10.2020 – this was cleared within 2 days. Parish Council noted a thank you for the quick resolution of the issue.

Derby and Burton Hospital – opening guidelines – Further information is available at www.uhdb.nhs.uk – put onto council website 22.10.2020



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Climate Change – Funding from Staffordshire County Council - The Community Climate Action Fund has been established to help local communities build resilience and reduce Staffordshire’s contributions to climate change. sustainability@staffordshire.gov.uk The First Stage is to contact Cllr Atkins County Councillor to discuss the project. The grant scheme will be open until 29 January 2021 – details on Parish Council website in News. RESOLVED that Councillors will submit a grant request, after ideas discussed further.

20.11.0011 COUNCILLORS REPORTS (information only)

Guided Walk – Cllr Hall has created 4 guided walks, with maps. These will be provided in pdf format for inclusion on the Parish Council website. Councillors thanked Cllr Hall for his work to ensure the walks are now mapped for residents.

Speed Limit Reduction – working group – last meeting December 2019 – Cllr Hemingway and Cllr Hall to contact Checkley Parish Council to organise a follow up meeting.

Footpath 35 Blocked – Clerk to report to Rights of Way Team that the footpath is blocked by a circular animal feeder.

DATE OF NEXT MEETING:

The Next Parish Council meeting will be held on 13th January 2021 at 7pm via Zoom, the ID will be on the Agenda. The meeting was formally closed at 20.49

Signed.....