



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Minutes of a meeting held on Wednesday 11th January 2023, at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced at 7pm.

Present: Cllr Bean, Cllr Brandrick, Cllr Hall, Cllr Hemingway, Cllr James and the clerk.

23.01.001 APOLOGIES AND APPROVAL OF ABSENCES - NONE

23.01.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. - NONE

23.01.003 TO RESOLVE THAT THE MINUTES OF THE PARISH MEETING HELD ON 9th November 2022 ARE A CORRECT RECORD. - RESOLVED

23.01.004 PUBLIC PARTICIPATION - NONE

23.01.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

MAP CASE – FOOTPATHS - UPDATE

The Footpath Map Case was installed on Greatgate Village Green w/c 28.12.2022.

Thank you letter, and press release sent to Alton Towers for their grant.

Press Release published in Echo Newspaper 04.01.2023 (page 2).

Noted by Council.

BATTERY RECYCLING – UPDATE

Councillors consider the quote from WasteCare and felt the cost was not affordable.

Councillors RESOLVED to purchase a plastic clip lid box that could be located outside St Giles Church for residents to recycle their batteries in, this would be emptied bimonthly, after Council meetings.

Other projects for Carbon offsetting were discussed and it was RESOLVED to purchase a printer with a monthly ink subscription in the next financial year.

Councillors discussed planting trees via the Woodland Trust scheme, but no suitable site in the Parish

STILE REPAIRS – UPDATE

The Parish Questionnaire highlighted two stiles in Beamhurst that had collapsed.

A new stile was installed on Footpath 42 (Beamhurst end) and a further stile will be replaced on Footpath 41 once stock available from the Rights of Way Team.

GIGABIT PROJECT - BROADBAND FOR PARISH - UPDATE

Kate Kniveton MP provided a letter from Building Digital UK (BDUK) which advised “Croxden Parish was considered as part of the market engagement which Building Digital UK (BDUK)



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

undertook for a potential procurement to deliver gigabit-capable broadband to hard-to reach areas across Staffordshire. Unfortunately, the market testing did not identify sufficient supplier competition to support viable local or regional government subsidised procurements. However, the decision to defer plans for a procurement does not mean that Staffordshire would no longer benefit from any funding or support through Project Gigabit. Instead, we are reconsidering how we might change our approach or redesign our intervention area to make the area more attractive to the market for investment. Croxden properties are not within the voucher scheme at present, but this may change after further consultation in 2023.

Cllr Bean, Paul Chatwin (SCC) and Stephen Humphries (DCMS) plus Clerk had a meeting on 19.12.2022 in which Stephen Humphries outlined that Croxden premises will be reviewed again in 2023. There will have to be a public review (Lot 19 project). The premise will be put into an ongoing review group, which will continue to be looked at the commercial option (2024). If the commercial interest is not there, then cannot guarantee they are within the 3yr period. However, the area could move back into the White Area supplier project.

The Parish Council will continue to liaise with DCMS and SCC on behalf of residents.

LOCAL COUNCIL AWARDS – UPDATE

NALC Panel provided feedback on the Foundation Level application. Advised to update Standing Orders, Financial Regulations and Publication scheme, latest version received from SPCA for Councillors to consider.

NOTED

23.01.006 STANDING ORDERS, FINANCIAL REGULATIONS AND PUBLICATION SCHEME –
UPDATED POLICIES - CONSIDER AND APPROVE

The Parish Council RESOLVED to adopt the latest version of these policies.

23.01.007 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:
NEW

P/2022/01254 - Land off Watery Lane Beamhurst Staffordshire - Erection of a multi-purpose agricultural building to be used as an implement store and animal shelter for agricultural horses and sheep with associated hardstanding.

Croxden Parish Council made the following comments on 23.12.2022:

The Council would wish any development to fall within the criteria for permitted development and are concerned that the proposed plan does not meet these criteria. The Parish Council would request that ESBC contact SCC Highways in order to consult on this application due to impact that an additional development would have on such a narrow lane that is single track.

P/2022/01419 - The Old Smithy Cottage Alton Lane Greatgate Staffordshire ST10 4HF - Demolition of existing outbuilding to facilitate the erection of single and two storey side extensions and alterations to access – Croxden Parish Council would like to make the following comments: We are concerned that the plans fall outside the current guidance due



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

to the increase in size of the development. The outbuilding referenced is not currently attached to the building and is single storey so its removal would not appear appropriate mitigation for the increase in scale of the house.

We are further concerned over the lack of detail regarding materials and finishes which would need careful consideration considering the listed status of adjacent buildings and the proximity to a scheduled monument. In general, the application and supporting statement lack the detail necessary for such a sensitive location.

23.01.008 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker

23.01.009 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATES.

All November payments made 10.11.2022

Mazars appointed external auditor from 2022-23 financial year for the 5-year period until 2026-27 by SAAA – Smaller Authorities' Audit Appointments Limited – email forwarded to Councillors 02.12.2022

Bradleys Payroll license 2023-2024 signed and returned 02.12.2022

WH Durose invoices for footpath map and stile installation expected before meeting.

Asset Register updated to include Footpath Map Case – new Asset Total £10,345 – Chairman to sign. Zurich Insurance Company informed and have updated our insurance- 09.01.2023.

Microsoft 365 license – Cllr Hemingway will investigate the cost of the license for next year.

Ref/Cheque	Item	Amount
46/so	Council Administration – November	£220.65
47/so	Council Administration – December	£220.65
48/136	Microsoft 365 annual license	£59.99
49/137	Fireproof pouch for external hard drive and banking paperwork	£20.99
50/138	Clerk expenses – including ink	£44.50
RECEIVED AFTER AGENDA ISSUED		
51/139	WH Durose – installation of Footpath Map Case	£124.80 (inc 20.80 VAT)
52/140	WH Durose – installation of stile at Footpath 41 – Hollington Fields	£276 (inc £46 VAT)
53/141	Clerk – colour printer ink	£20.33
RECEIVED		
Savings account	Sept, Oct, November interest	£0.19p
BANK STATEMENTS		
Lloyds – current	Date 29.11.2022	£2,605.90
Lloyds – savings	Date 09.11.2022	£1,000.24



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

23.01.0010 CORRESPONDENCE

Voneus, a rural broadband provider gave information about services - Chairman to contact 25.11.2022

Staffordshire County Council's Winter Warmth leaflet put onto website

Dougie Mac's Light up a Life campaign put onto website

Warm Space being held at St Michaels Church, Church Lane, Rocester ST14 5JZ – 9am-4pm Monday – Thursday – put details onto website and FB page

D-Day landings 80th Anniversary- Beacons to be lit on 6th June 2024, as the PRINCIPAL LEADING event led by our communities and organisations etc, in the celebration/commemoration/tribute to D-Day 80, the 80th Anniversary of the D-Day landings in Normandy.

King Charles III Coronation – advised no beacons to be lit for event – advised Community Event Group 12.12.2022.

Policing and Fire & Rescue Services in Staffordshire – questionnaire regarding how much you would be prepared to pay for Police and Fire & Rescue services in the precept for Staffordshire and Stoke-on-Trent. forwarded to Councillors 23.12.2022

23.01.0011 CLERK REPORT

Bradleys Ltd – Clerk advised they had been awarded the Payroll contract for 2023-2024 and returned contract to them.

King Charles III Community Event Group – advised of donation for their event. Group replied - Thank you so much for the very generous donation which is very much appreciated. We have now booked the Morris Dancers and will keep you informed of progress with our plans.

2023-2024 Budget onto website

Stile Repairs – Hollington Fields Farm House and Townend Farm – details provided to WH Durose for a quote 25.11.2022

Footpath 41 & 42 obstruction by building at Beamhurst end - reported to Rights of Way team Your web reference number is: 221231174 (FP41) Your web reference number is: 221251293 (FP 42) 05.12.2022

Village Green, Greatgate – Clerk continued to researched land registry. Cllr Bean to provide details in order that land registry can move forward. Councillors RESOLVED to spend £13 on a map of the area.

Croxden Parish Council – Archives – paper Minute Book 1983-1986 received from Uttoxeter Town Council – 14.12.2022

Croxden Parish Council – Archives – pdf minutes of 2022 meetings sent to Staffordshire Records Office - staffordshire.record.office@staffordshire.gov.uk

Fireproof pouches - Clerk Network advised to get fireproof pouches for hard drive and cheque book – purchased 22.12.2022

ESBC self-service forms link put onto website so residents can order new bins etc from ESBC



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

<http://www.eaststaffsbc.gov.uk/ESBCCRMWebForms/Forms/MenuPage/MenuFrm.aspx>

23.01.0012 COUNCILLORS REPORTS (information only)

Cllr James would like the Council to consider requests from a resident, within their Questionnaire– Ford Sign at Greatgate, bringing back a phone box to house AED/library, Improvements to the well at Great Gate. Councillors RESOLVED to add to March Agenda for consideration.

Councillors discussed dates for the Parish Walk. Clerk to contact St Giles Church re availability in April for the room, so that Tea/Coffee/Biscuits can be provided after the Walk. Clerk to design a leaflet for the walk to be considered by Councillors, the leaflet will include details of the Annual Parish Meeting which will take place before the walk. Cllr Hall will create a mile walk for the event. Cllr Hall will share a local history/photos presentation during the event within St Giles Church.

Cllr James in process of creating a new email address – clerk to update council and website when created

Clerk to report steppingstones on Footpath 6, as more water in this area and access difficult. Clerk to enquire about the water levels agreement with the Pumping Station for March Meeting.

DATE OF NEXT MEETING:

The Next Parish Council meeting will be held on 8th March 2023 at 7pm. The meeting was formally closed at 20.30

Signed.....