



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Minutes of a meeting held on Wednesday 9th March 2022 at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced at 7pm.

Present: Cllr Bean, Cllr Brandrick, Cllr Hall, Cllr Hemingway, Cllr James, Mrs C Hall, Mrs H Hawksworth, Mrs S Shevlin and the clerk.

The Chairman asked all to be upstanding for a Minute Silence for The Kent Family.

22.03.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr C Whittaker (Borough)

22.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. NONE

22.03.003 TO RESOLVE MINUTES OF PARISH MEETING HELD ON 12th January 2022 ARE A CORRECT RECORD. RESOLVED

22.03.004 GUEST SPEAKERS – ST GILES CHURCH QUEEN JUBILEE WORKING GROUP

a) Council to receive an update on St Giles event.

The Parish Council received an outline of the plans from the Parish Residents Event Committee. Garden Party on 4th June and Church Service on 5th June 2022.

Proposed to send out invitations to every household in Parish.

Proposed to provide every child of 13yrs and under a Jubilee 50p coin during the Garden Party (Approx. 18 children).

Proposed to provide Raffle prizes at Garden Party.

Parish Councillors discussed the budget for Jubilee Event and RESOLVED to provide funds of £208 towards the Events for the above plans.

22.03.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

QUEENS JUBILEE BEACON – Thursday 2ND JUNE 2022 – CONSIDER AND APPROVE

1. Croxden Parish Council will light a ground beacon (Fire Pit) at Wood Farm, Alton Lane, Greatgate on 2nd June 2022 at 9.15pm. Residents will be invited from 8.45pm – 10pm to attend. Tea and Coffee will be provided.

Councillors RESOLVED to donate £45 towards the cost.

2 – Councillors discussed the **Queens canopy** Tree plaque -

<https://rbli.shop/products/queens-green-canopy-plaque> but the cost cannot be covered.

WHITE BOLLARDS – CROXDEN

Councillors discussed the update from Staffordshire County Council regarding the white bollards and RESOLVED that the cost of maintenance would be prohibitive.

PARISH COMMUNITY CLUB/GROUP - UPDATE



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Cllr Hemingway and Cllr James updated the meeting on the research of current resources within the local area. Denstone Tuesday Club provided a clear framework on how to set up a group within our Parish. Hollington Village Hall are happy to provide the hall for the group. The Raddle Inn was also happy to provide space in the mornings for the group. Checkley Parish Council support the idea and would be willing to promote, so their residents could attend.

Councillors RESOLVED to include questions about the Community Group idea into the Parish Questionnaire that will be distributed to all Parish households during 2022.

Councillors RESOLVED to write to Denstone Tuesday Club and thank them for their exceptional guidance. RESOLVED to write to Checkley Parish Council to update them on Parish Questionnaire and request they provide any ideas that would be of interest to their residents.

Councillors RESOLVED to write to Hollington Village Hall to thank them for their offer and to continue to update them.

Clerk will provide previous Questionnaire to Councillors so that the Questionnaire can be discussed in the May Meeting.

RURAL BROADBAND - UPDATE

Councillors discussed information provided by a resident about Rural Broadband.

Councillors RESOLVED to continue to update residents about the Government procurement project for Rural Broadband which should be delivered in 2023.

PARISH FORUM – ESBC – UPDATE

Cllr Bean attended the forum and updated the Councillors that ESBC have declared a climate emergency <http://www.eaststaffsbc.gov.uk/environmental-health/climate-change> .

The Forum provided details regarding help for residents in fuel poverty and grant for changes to heating systems including Air Source Heat Pumps <https://www.beatcold.org.uk/>

Councillors RESOLVED to continue support of the Forum.

22.03.006 COMPASSIONATE COMMUNITIES – UPDATE

Cllr James attended a meeting regarding the project. Dr David Atherton, GP at Balance Street Surgery provided details of the project:

The aim of the project is to provide information about services and support groups that exist in the area for people.

The **'Joy' app** will be launched. This app will contain a directory of all services and support groups in and around Uttoxeter. As well as signposting people who access the app to available services relevant to their needs, the app will be able to log the number of searches made for a specific service.

Community Connectors – to recruit and train a group of volunteers from all walks of life (including local councillors) to 'know what's out there' in order that they can direct and support family, friends, colleagues, and neighbours to support in their own community.



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

Councillors RESOLVED to include the App onto the website and encourage residents to become Community Connectors.

22.03.007 MEET YOUR COUNCILLORS EVENT 2022 – CONSIDER AND APPROVE

a) Annual Parish Meeting event.

Councillors discussed the Annual Parish Meeting and RESOLVED to invite a Guest speaker to this year's meeting. Clerk to approach the Eco Centre for a speaker. Councillors RESOLVED to continue with the normal format of Annual Meetings that have taken place prior to Covid.

22.03.008 PUBLIC PARTICIPATION* - NONE

22.03.009 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

DECISIONS

P/2021/01309 - Croxden Farm Croxden Lane Croxden ST14 5FB - Enclose two bays of the existing three bay carport to provide secure garaging, formation of a pond and extend patio area. PERMITS

P/2021/00545 - Barn adjacent to Croxden Farm ST14 5FB - Conversion and alterations to agricultural building to form holiday let and formation of vehicular access – PERMITS

P/2020/01183 - 1 Fole Bank Barns, Fole Lane, Fole, ST14 5EE - Erection of a two storey front extension - REFUSES

22.03.0010 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - NONE

22.03.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATES

S137 - The Department for Levelling Up, Housing and Communities (DLUHC) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2022/23 is £8.82 per elector. This is the amount because of increasing the amount of £8.41 for 2021/22 by the percentage increase in the retail index between September 2020 and September 2021, in accordance with Schedule 12B to the 1972 Act - SPCA bulletin 14.02.2022

Public Contracts – update - The Cabinet Office has issued the new threshold values for the Public Contracts Regulations 2015 and the Utilities Contracts Regulations 2016, applying from 1st January 2022 in the form of Policy Procurement Note 10/21. For the first time since the UK left the EU the figures have been issued by the UK government. Under the 2015 Regulations, public works contracts increased from £4,733,252 to £5,336,937. Public supply and services contracts increased from £189,330 to £213,477. The figures for the 2016 Regulations are from £378,660 to £426,955 for a supply, services, or design contract and from £4,733,252 to £5,336,937 for a works contract.

Pension Requirements: Croxden Parish Council must make a statement and complete re-enrolment between 19 April 2022 - 18 October 2022.

Council Administration – Councillors acknowledged the National Joint Council (NJC) for local



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

government services new rate of pay applicable for 1 April 2021 – 31st March 2022 and will provide back pay to Clerk.

Council Administration – Councillors RESOLVED to continue to pay Clerk salary by Standing Order for the next 4 years.

Council Administration – Councillors RESOLVED to move the Clerk from SCP 11 to SCP 12 pay scale. Standing order form amended to increase monthly payment, due to increment rise starting 1st April 2022. The pay rate for 2022-2023 (current year) will probably not be issued until later this year.

Ref/Cheque	Item	Amount
38/SO	Council Administration	£195.87
39/SO	Council Administration	£195.87
40/091	Bullguard Anti-Virus	£15.99
41/092	Ccleaner for computer	£19.95
Invoices received after Agenda Issued		
42/093	Clerk Expenses including Ink	£25.28
43/094	Council Administration	£40.80
44/095	SPCA Annual Subscription	£82.63
BANK BALANCE		
Lloyds	Date of statement: 01.02.2022	£3,502.15

22.03.0012 CLERK REPORT

Alton Towers Traffic Meeting - Cllr James and Cllr Hall will attend a Meeting to discuss Alton Towers traffic on 14th March at Oakamoor Village Hall.

SPCA Members Survey completed by Clerk.

Community Engagement Policy 2022 – on website 27.01.2022

Bullguard Anti-virus – installed 31.01.2022

Beamhurst footpath has been cleared by Taylor Made. Councillors RESOLVED to write a Thank you letter.

Clerk Appraisal – to for appraisal to be confirmed.

NALC pay rates for 2021-2022 received from NALC

Clerk Day off – 17th March 2022

Defibrillators – **AEDdonate** confirmed they are registered on The Circuit website, but only with one Guardian named. RESOLVED for Clerk to contact AED to add Cllr Jackie Hemingway as second Guardian.

Kent Family – flowers from Councillors and Clerk sent

Posts by Church – new reflectors fitted to oak post on corner by SCC.

Council Responsibilities Leaflet – who does what – Parish - ESBC – SCC. Cllr James to amend and then will be put onto the website.

Council confidential shredding – will be collected by Green Plan-IT on 31st March 2022



Croxden Parish Council Meeting Minutes
www.croxdenparishcouncil.org.uk

22.03.0013 CORRESPONDENCE

Councillors discussed the volume of correspondence being received. RESOLVED to only include items within Minutes that a Vote is needed. The minutes will reflect the votes, but all other items will be listed as, Correspondence items received, with a total.

Correspondence received: 20

Local Council Boundary Commission – further consultation

Further consultation from 22 February – 4th April – www.bcereviews.org.uk

Councillors RESOLVED to submit the following comments:

Croxden Parish Council would prefer the name of the Ward to be either called Weaver or Abbey, as there is an Abbey in both Croxden and Rocester, both villages are within the Ward. The current name proposed, Stramshall and Weaver, only highlights one village within the Ward and is therefore not inclusive. Thank you for your consideration of these comments. Cllr Paul Bean, Chairman, Croxden Parish Council.

Croxden Litter Pick – residents who attended collected 20 bags, with a further litter pick planned for May and Sept/Oct 2022. Councillors RESOLVED to write a Thank you letter to residents.

St Giles Church Grit Bin – this has been damaged and Councillors RESOLVED to investigate repair

22.03.0014 COUNCILLORS REPORTS (information only)

Parish Questionnaire - Cllr James attended a Building a Two Way Conversation With Your Community Course and updated the meeting that our Parish Questionnaire will incorporate the suggestions from the training i.e.: mission statement, hand deliver, request email addresses so Council can update residents electronically, continue to liaise with residents Facebook page.

Council Policies – Councillors to review policies for May 2022 meeting

Standing Orders were suspended, and a vote was taken to extend meeting for half an hour.

Footpath Map – Cllr Bean has created an example of one footpath map, he will distribute to Council for a vote in May meeting.

Potholes within Parish – Ford at Greatgate, Worrall Bank on Alton Lane, Spond Bank on Alton Lane. These will be reported to SCC.

Footpath 3 – Clerk to gain a quote from WH Durose to install a footbridge over the stream and Councillors will consider in May Meeting.

Budget – Councillors will start to consider budget projects in July Meeting.

Union Jack – a new one is needed, Cllr Hall to provide Clerk with size.

DATE OF NEXT MEETING:

The Annual Parish meeting will be at 7pm followed by the Parish Council meeting, both will be held on 11th MAY 2022. The meeting was formally closed at 21.30

Signed.....