



Croxden Parish Council Meeting Minutes
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Minutes of a meeting held on Wednesday 8th March 2023, at the Abbey Room, St Giles Church, Croxden ST14 5JG. The meeting commenced at 7.01pm.

Present: Cllr Bean, Cllr Brandrick, Cllr Hall, Cllr Hemingway, Cllr James, Mr Pacey and the clerk.

23.03.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Whittaker (Borough)

23.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. NONE

23.03.003 TO RESOLVE THE MINUTES OF A PARISH MEETING HELD ON 11th January 2023 ARE A CORRECT RECORD. RESOLVED.

23.03.004 PUBLIC PARTICIPATION.

Resident addressed the meeting regarding planning application concerns (P/2023/00034 - Beamhurst Hall Farm Uttoxeter Road Beamhurst). Resident believes the building on the northeast of the site should be removed, as a condition of application. Further concerns that an access road will be applied for in the future and that further buildings could be built. Cllr Bean advised that agricultural planning is specific regarding these applications and the Parish Council comments reflected these. Resident requested the Council submit further comments regarding the application and Councillors RESOLVED to send further comments.

23.03.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

LOCAL GOVERNMENT AWARDS – UPDATE

Feedback received on application. NALC required updates to Code of Conduct, Freedom of Information/Publication Scheme policy and Complaints procedure policy – resubmitted 20.02.2023. The panel is now content that you have met the requested criteria and have confirmed that they are happy to accredit you once the council approves the relevant documents on 8th March and they are subsequently published. - NOTED

PARISH WALK – Confirmation of date - 15th April – 10am

Zurich Insurance confirmed a risk assessment would be needed and public liability insurance will cover these walks. RESOLVED for Clerk to create a risk assessment form for Cllr Hall to use prior to the walk. RESOLVED for Cllr Hemingway to create the publicity poster for noticeboards/leaflet drop/social media. Councillors will leaflet drop prior to walk and contact local network to encourage residents to join the walk.

ANNUAL PARISH COMMUNITY MEETING – CONFIRMATION OF DATE– 15th April – Noon.

RESOLVED to hold meeting at St Giles Church, Abbey room, rent £20.

RESOLVED the Agenda to include Chairman Report, Reports from Borough and County Councillors, General Discussion. Refreshments will be provided by the Council.



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GIGABIT PROJECT – UPDATE

Cllr Bean wrote to Lord Benyon, Rural Affairs Minister at the Department for Environment, Food and Rural Affairs, after receiving a briefing from NALC re: the meeting of the Rural Coalition on 18 January 2023 (SPCA bulletin 23.01.2023). email sent 03.02.2023 no response received prior to the meeting.

23.03.006 FREEDOM OF INFORMATION/PUBLICATION SCHEME POLICY, CODE OF CONDUCT POLICY, COMPLAINTS PROCEDURES POLICY – CONSIDER AND APPROVE

Councillors considered the updated policies and RESOLVED to adopt. Clerk to ensure on website.

23.03.007 ELECTION – 4TH MAY 2023 – UPDATE ON PROCESS

Candidate papers available from ESBC from 10th March 2023
Deadline for submission to ESBC 4th April at 4pm (must be hand delivered)
Notice of Poll will be on website/noticeboards
Election 4th May 2023.

23.03.008 ANNUAL PARISH COUNCIL MEETING – CONFIRMATION OF DATE - 17TH May 2023

Meeting date – SPCA confirmed that Parish Council meeting date must change to 17th May, due to Local Elections – Councillors RESOLVED for website to be changed.

23.03.009 **THE LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION FOR STAFFORDSHIRE COUNTY COUNCIL.** – CONSIDER AND APPROVE COMMENTS -

The Boundary Commission for England is holding a 10-week public consultation inviting proposals for new council divisions and division boundaries for Staffordshire County Council. The Commission wants to hear the views of local people and organisations for a new pattern of divisions in Staffordshire County Council. Deadline for comments is 30.03.2023. The process will run from January 2023 – 14th November 2023. Recommendations will take effect in May 2025 <http://www.consultation.lgbce.org.uk/node/690>
<https://www.lgbce.org.uk/all-reviews/west-midlands/staffordshire/staffordshire-county-council>

Councillors discussed the consultation and RESOLVED to make no comment as no change.

23.03.0010 UTTOXETER MALTINGS REGENERATION PROJECT CONSULTATION comments. - CONSIDER AND APPROVE

The Parish Council has been provided with the following from East Staffordshire Borough Council. “An 8 week public consultation on concept layouts for the regeneration of the Maltings, Uttoxeter launches at 9:30am on 28th January 2023 with a drop in consultation event at Uttoxeter Town Hall. The consultation closes on 25th March 2023 and you can respond via the Council’s website (<http://eaststaffsbc.gov.uk/burton-town-regeneration-programme/regeneration/uttoxeter-masterplan>) or in person at one of the drop in sessions identified in the attached leaflet or by contacting the Council’s Enterprise Team (enterprise.team@eaststaffsbc.gov.uk). Councillors RESOLVED to send a comment.



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This area of Uttoxeter is currently uninviting to residents and visitors and should be redeveloped but Croxden Parish Council has no detailed comments on the 4 concepts provided.

23.03.0011 COMMUNITY GRANT – WATER BUTT FOR ST GILES – CONSIDER AND APPROVE
Council advised that St Giles need a kit for the cast iron guttering at church to be installed to collect water for use in the Church yard. Councillors reviewed their grant budget for the community and RESOLVED to award £50 towards the cost.

23.03.0012 CORONATION – 6th May 2023 - COMMUNITY EVENT – SCARECROW TRAIL – DISCUSS AND APPROVE COUNCIL INVOLVEMENT
Councillors discussed the request to provide 2 scarecrows to the Community Event and RESOLVED to create two, in the theme of the event.
Clerk to find out event theme and Councillors to provide all materials to create scarecrows.

23.03.0013 BEAMHURST (A522) - SPEED INDICATOR SIGNS - REQUESTS FROM RESIDENTS – DISCUSS
Councillors reviewed the two emails from residents making a request for speed indicator signs to be installed on A522 which is a 50mph road. Staffordshire County Council (SCC) was consulted prior to the meeting and advised the following: SIDs are typically installed on 30mph or 40mph roads, we wouldn't normally consider installing SIDs on a 50mph road as it wouldn't be appropriate. Councillors discussed the issue and RESOLVED to request a speed limit reduction for this stretch of the road, as it is the only area still 50mph. Councillors noted that the area has changed since the speed limit was set and now requires a review by Staffordshire County Council Highways Team. RESOLVED to contact Highways to ask for a review and a traffic/speed count to be carried out. RESOLVED to contact Cllr Philip Atkins to ask him to consider including the cost of traffic/speed count into his 2023/2024 Divisional Budget.

23.03.0014 COMBATING SOCIAL ISOLATION (NALC)– UPDATE FROM CLLR JAMES
Cllr James updated the meeting in regard to a NALC course attended on 22nd February. Councillors were encouraged that simple ideas can bring community together, coffee mornings, community walks, offers of training. The Council RESOLVED to continue to hold events to combat isolation within the parish. Current plans are 3 community walks, starting with event on 15th April. Leaflets will be taken to Church and ask for announcements to be made about the event.

23.03.0015 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:
UPDATES:
P/2022/01419 - The Old Smithy Cottage Alton Lane Greatgate Staffordshire ST10 4HF -
Demolition of existing outbuilding to facilitate the erection of single and two storey side extensions and alterations to access.
Further comments were added 20.01.2023 - The Council would appreciate a site visit being



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arranged between ESBC and Staffordshire County Council Highways Team to review the proposed access, so that the Parish Council can discuss both current and historic access issues on this site.

Checkley Neighbourhood Development Plan Pre-Examination consultation: Notice of Submitted Draft Neighbourhood Plan – details on website.

NEW

P/2022/01442 - The Old Vicarage Rocester Road (Butterley Bank) Croxden Staffordshire ST14 5JQ - Erection of single and two storey side and rear extension with balconies – No comment added 16.01.2023

P/2023/00034 - Beamhurst Hall Farm Uttoxeter Road Beamhurst Uttoxeter Staffordshire ST14 5EA- Prior Approval for the conversion of two agricultural buildings to form 2 smaller dwellings and 2 larger dwellings – Comments added: The Council understands the buildings proposed to be converted are modern steel framed barns, a case history suggests that these were not within the scope for permitted development and similar recent applications have been rejected on that basis. The Council has no particular objects apart from to highlight the above.

Further comments submitted: In addition to our previous comments, the Council would also like to raise concerns raised to us, by a resident, over the added development on an already busy road which could lead to further development and challenges to the sewerage and land drainage."

P/2022/01461 - Barn adjacent to Croxden Farm ST14 5JD - Conversion and alterations to agricultural building to form dwelling and alterations to vehicular access – No comment added 20.02.2023

P/2022/00998 - Katys Cafe Lay By on A522 Uttoxeter Road Beamhurst Uttoxeter Staffordshire - Retention of existing cafe and portaloos for 3 years – APPEAL LODGED

DECISIONS

P/2021/00998 - Croxden Abbey Croxden Lane Croxden ST14 5JG - Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment to P/2019/00940 relating to the erection of gates, re-surfacing of existing driveway and hard standing areas and extension to parking area to amend condition 2 in respect of plan showing site boundary – PERMITS

P/2021/01000 - Croxden Abbey Croxden Lane Croxden ST14 5JG - Listed Building Consent for internal and external works including removal of the internal porch, replacement of main entrance door, wall lights to the front elevation, new vehicle access gate (including new electric cable route to it from the house) and new pedestrian access and gate to the adjacent meadow – GRANTS

P/2022/00635 - Croxden Abbey Croxden Lane Croxden Staffordshire ST14 5JG - Retention of a timber gazebo - PERMITS

P/2022/00636 - Croxden Abbey Croxden Lane Croxden Staffordshire ST14 5JG - Listed



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Building Consent for the retention of a timber gazebo - GRANTS

23.03.0016 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR – None.

23.03.0017 INTERIM AUDIT – UPDATE TO COUNCIL

Internal Auditor carried out an interim audit on 08.02.2023

Report highlighted uncashed cheque from NALC, replacement within Finance section of this meeting.

23.03.0018 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW

All January payments made on 13.01.2023

VAT 126 claimed for £173.11 – 20.01.2023

Councillor Training - Cllr James Social Isolation course 22nd February 2023.

P60 end of year – issued to Clerk.

Accounts will be finalised 31st March ready for Audit.

Ref/Cheque	Item	Amount
54/SO	Council Administration - January	£220.65
55/SO	Council Administration - February	£220.65
56/142	NALC – replacement cheque, as previous cheque uncashed Ref: 24-115	£60 (in £10 VAT)
RECEIVED AFTER AGENDA ISSUED		
57/143	Social Isolation Course – Refund Cllr James	£38.93 – (inc £6.49 VAT)
58/144	Clerk Expenses	£18.20
59/145	Anti-Virus Software – Refund Clerk	£13.99
60/146	King Charles III community coronation event grant – Minute Ref 22.11.007	£175
BANK BALANCE		
Lloyds – Current	30.01.2023	£1,582.99
Lloyds – Saving Account	09.11.2022	£1,000.24



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Reconciliation at 06.03.2023	
<u>Receipts and payments</u>	
a. Opening balance 1st April 2022	2,954.85
b. Total receipts	7,868.25
c. Total payments	8,593.53
d. Surplus/(Deficit) in the year (b-c)	-725.28
e. Closing balance (a+d)	2,229.57

<u>Bank accounts</u>	
Current account	1,582.99
Savings Account - Reference 362	1,000.24
	2,583.23
Add: unpresented income	173.11
Less: unpresented cheques	526.77
	2,229.57

23.03.0019 CORRESPONDENCE

Boundary Commission consultation - SCC holding a briefing on the Boundary Commission consultation - Thursday 16th February at 6pm – details from SPCA forwarded to Councillors 03.02.2023

Broadband Voucher Scheme - Resident from Beamhurst made an enquiry about Broadband Voucher scheme – Clerk provided details of January 2023 Meeting Minutes as an update.

Tractor Run – 26th March 2023 – poster onto website

Parish Council Forum (East Staffordshire Borough Council) will now be held in May 2023.

Motorcross site, Beamhurst – an enquiry from residents requesting details of works – replied providing ESBC environmental team details. Councillors discussed further suggestions for residents and clerk to send reply.

Grants for Farmers – outlined in Rural Services Network - <https://rsnonline.org.uk/> - Farming Equipment & Technology Fund – Rural Payments Agency, Sustainable Farming Initiative – DEFRA, Forestry England Woodland Partnership.

23.03.0020 CLERK REPORT

Footpath 42 – details of repairs sent to Rights of Way Team 16.01.2023

Footpath 6 – reported issue with water being higher than stepping stone - Your web

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reference number is: 230340282 – 06.03.2023

Croxden Gigabit Project – Broadband – Clerk updated two residents on the DMCS meeting in January minutes– 23.01.2023

Parish Newsletter and Carbon Blog – new area on website that has the Parish Newsletter and Carbon Blog – 30.01.2023

Litter Picking – Croxden – The Parish Council are aware that a resident regularly collects litter along Keelings lane and Hollington Lane, the Council would like to acknowledge their gratitude to the resident for his community efforts.

Battery Recycling Box – placed outside St Giles Church for residents to use – it will be emptied bimonthly – notice on website and FB page - 06.02.2023

Sat Navs and quiet lanes - Sunday Times article sent to Councillors and Alton Towers 20.02.2023

ESBC Ward Boundary changes – from 4th May 2023, Croxden Parish Council will be in Stramshall & Weaver Ward, with two ESBC Councillors to represent the Ward. Details on the website in News.

Highways Log onto website – 24.02.2023

Telephone Box costs – K2 or K6 designs are the old red boxes – X2 connect are the only BT approved reseller of the red telephone kiosks -

<https://www.x2connect.com/Shop/K6#Kiosks> – typical cost is £2,900 + VAT + delivery. – Councillors discussed the suggestion from resident on the questionnaire and RESOLVED it was unaffordable and the Village Green has now changed and is a natural landscapes area now and a telephone box would not be appropriate.

The well at Great Gate – discuss improvements that could be made, Councillors discussed to have a tidy up, with landowners' permission in the summer.

Defibrillators – status confirmed with The Circuit – postcodes put onto both Defibs in permanent black ink.

water levels agreement with the Pumping Station – no information gained yet.

Anti-Virus software installed using a trial offer - 06.03.2023.

23.03.0021 COUNCILLORS REPORTS (information only)

Alton Towers Resorts & Local Parish Council Meeting - delayed, but Alton Towers provided an update on the Traffic Regulation Order request to SCC - highways have received a couple of objections that are primarily focused on the concern around accessing lanes. The team at the County Council are preparing an objection report which ultimately will delay the proposal.

Ford Traffic Sign (on the Tean Side of Ford) – Greatgate – request to SCC for a new sign. Cllr Bean will attend ESBC Parish Council Forum in May.

Cllr Hemingway will respond to concerns raised in the Parish Magazine regarding the previous Carbon Blog.



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DATE OF NEXT MEETING:

The Annual Parish Community Meeting will be held on 15th April 2023 at 12pm (Noon).

The Annual Parish Council meeting will be held on 17th May 2023 at 7pm.

The meeting was formally closed at 20.54

Signed.....

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