



<http://www.croxdenparishcouncil.org.uk>

Agenda Pack for Parish Council meeting Wednesday 9th November 2022, at the Abbey Room, St Giles Church, Croxden ST14 5JG at 7pm.

22.11.001 APOLOGIES AND APPROVAL OF ABSENCES

22.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.

22.11.003 TO RESOLVE THE MINUTES OF PARISH MEETING HELD ON 14th September 2022 ARE A CORRECT RECORD.

22.11.004 PUBLIC PARTICIPATION – This item allows 15 minutes of the Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

22.11.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

MAP CASE, Greatgate Village Green– UPDATE

New DRAFT map requests sent to Fitzpatrick Woolmer on 23.09.2022
Circulated to Councillors to check for corrections and errors.

PARISH QUESTIONNAIRE – UPDATE

Received 15 replies (113 sent out)

Councillors to discuss the results and confirm the answers will go on the Website

Councillor to discuss residents requests for the Budget – Litter Picking equipment/bags budget and Annual Litter picking day.

Updates to our Highways area of website, with work that we have tried to carry out.

Archives for photos, put them onto the website. Parish Walk

LOCAL GOVERNMENT AWARDS – Foundation Level - UPDATE

NALC Triage Report received 03.10.2022 in response to our application

Clerk carried out works needed and resubmitted form to NALC on 10.10.2022.

The Awards Panel announces results on 9th December 2022.

UTTOXETER FORUM – UPDATE

Cllr Hemingway will update the meeting on the Uttoxeter Forum she attended on behalf of the Council.

CARBON LITERACY STATUS – UPDATE



<http://www.croxdenparishcouncil.org.uk>

Cllr Hemingway will update the meeting about Carbon Literacy status and how to obtain - <https://carbonliteracy.com/organisation/become-a-clo/>

VILLAGE/PARISH MONTHLY WALK – CONSIDER AND APPROVE

Councillors to discuss possible format and facilities needed to start this walk.

22.11.006 CROXDEN EXPENSES POLICY – CONSIDER AND APPROVE

Councillors were sent an example of the NALC Expenses Policy and they will consider it for adoption.

22.11.007 PARISH COUNCIL BUDGET 2023-2024 – CONSIDER AND APPROVE

Draft Budget considered in September, Councillors to discuss any amendments from September discussion (Minute Ref: 22.09.005). Councillors to consider new items for inclusion: Stile Repair request from Questionnaire, change to a Payroll Bureau from Brightpay.

22.11.008 PRECEPT REQUEST FROM EAST STAFFORDSHIRE BOROUGH COUNCIL - 2023-2024 – CONSIDER AND APPROVE

Based on the Budget, Councillors will vote on the sum to request as a Precept from East Staffordshire Borough Council for 2023-2024

22.11.009 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:
NEW

P/2022/00957 - Woodhouse Farm Nabb Lane Rocester Staffordshire ST14 5JB - Conversion of former agricultural building to form dwelling and change of use of land to domestic curtilage – No comment added to ESBC website.

DECISIONS

P/2022/00998 - Katys Cafe Lay By on A522 Uttoxeter Road Beamhurst Uttoxeter Staffordshire - Retention of existing cafe and porta loo for 3 years – REFUSED

P/2022/00957 - Woodhouse Farm Nabb Lane Rocester Staffordshire ST14 5JB - Conversion of former agricultural building to form dwelling and change of use of land to domestic curtilage- PERMITS

P/2022/00895 - Land Adjacent to Beamhurst View Uttoxeter Road Beamhurst - Retention of a mezzanine floor and installation of 6 windows – PERMITS

P/2022/00945 - Croxden Farm Croxden Lane Croxden Staffordshire ST14 5FB - Application under Section 73 to vary Condition 2 (Plans) attached to the planning permission to enclose two bays of the existing three bay carport to provide secure garaging, formation of a pond and extend patio area to amend the materials to use courser gravel on the outside areas and underground cable for pond - PERMITS



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22.11.0010 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

22.11.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCIAL UPDATES

All September payments made on 16.09.2022

Payments 35 – 38 in between Meetings

CLlr Bean undertook internal audit 25.10.2022

Annual Software – Word – to be purchased in between meetings, refund to clerk needed.

Cheque ref/number	Payment	Total
35/SO	Council Administration October	£203.32
36/127	SJL Landscapes Ltd – Grass Cutting	£57.53 (inc £9.59 VAT)
37/128	AED Donate – Defib Battery – Croxden Abbey	£293.76 (inc £48.96 VAT)
38/129	AEDdonate – Defib pads – Croxden Abbey	£61.92 (inc £10.32 VAT)
39/SO	Council Administration – November	£203.32
40/130	RBL Poppy Appeal – wreath for War Memorial	£55
41/131	Clerk Expenses – includes stamps and foolscap hanging files	£30.39
42/132	Google One – Annual Subs- Refund Clerk	£15.99
RECEIVED		
28.09.2022	ESBC Precept – second payment	£2,906.93
BANK ACCOUNTS		
Lloyds	28.09.2022	£3,730.99
Lloyds Savings Account	09.08.2022	£1,000.05



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22.11.0012 CORRESPONDENCE

Parish Forum ESBC - Thursday 27th October at 6:30pm via Zoom

East Midlands Airport – Airspace Modernisation Programme Stage 2 – details sent to Councillors with the offer to attend.

Here to Help campaign – SCC launched from 1st October to March 2023 - The aim of the campaign is to signpost people to existing national and local advice and support and encourage them to get support earlier rather than later. Web address:

www.staffordshire.gov.uk/heretohelp

Alton Towers Run Weekend - 12th/13th November from 07am – 17.30pm

Alton Towers Firework Testing – all dates and times on website in News area.

Community Recovery Fund - The Community Foundation for Staffordshire is working with Staffordshire County Council to deliver a brand new fund for Staffordshire called the Community Recovery Fund. The aim is to provide support via the allocation of grants to help support the effects that the pandemic has had on the voluntary, community and social enterprise sector. <https://ukcf.secure.force.com/forms/Staffs/communityrecovery>

East Midlands Airport - Airspace Modernisation Programme Stage 2, Phase Two – invite to attend received.

22.11.0013 CLERK REPORT

London Bridge protocol observed - HM Elizabeth II – Parish Council condolence published in Echo Newspaper 14.09.2022 – copy sent to Councillors 16.09.2022

Dignity at Work policy on website

Civility and Respect Pledge on Website with logo

Community Groups list onto website -

<http://www.croxdenparishcouncil.org.uk/index.php/community-groups>

Litter Pickers - Thank you letters sent

Defib – Beamhurst - Meachen and Bevan have confirmed they do not require the £12 funds for the Defib electricity and suggested either a donation to a charity or keep within the Council funds. Clerk removed from next years Budget.

Gigabit Project (Broadband) for Croxden – letters sent to Kate Kniveton MP, Paul Norris at Building Digital (UK), Department of Digital, Culture, Media and Sport and Staffordshire County Council requesting a budget be set aside for residents in the Parish – 24.10.2022.

22.11.0014 COUNCILLORS REPORTS (information only)

Councillors to bring items for inclusion in next Agenda.