

Croxden Parish Council – AGAR Reconciliation – 2020-2021

Bank reconciliation –

This reconciliation must include **all** bank and building society accounts and other short-term investments*. It **must** agree to Box 8 in the column headed “Year ending 31 March 2021” in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis.

Parish Council Name ____ Croxden Parish Council for Financial year ending 31 March 2021

Prepared by ____ Mrs VRE Gibson – Clerk/RFO_ (Name and Position) Date __16.04.2021__

Balance per bank statements as at 31 March 2021:	£	£
e.g. Current account		3378.19

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2021 (normally only current account)

Cheque number 000062	81
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Add: any un-banked cash at 31 March 2021

e.g. Allotment rents banked 31 March 2021 (but not credited until 1 April)

Net balances as at 31 March 2021	3297.19
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2020	4494
Add: Receipts in the year	6378
Less: Payments in the year	7575
Closing balance per cash book [receipts and payments book] as at 31 March 2021 (must equal net balances above)	<hr/> 3297 <hr/>

* **Note:** Long-term investments should be excluded from the bank reconciliation and from Section 2, Boxes 1, 7 and 8. They must be shown in Section 2, Box 9 and recorded in the asset and investment register.

Explanation of significant variances in the accounting statements - Section 2

Parish Council name: _____ Croxden Parish Council _____

Please explain any variances of more than 15% or anything over £100k between the totals for individual boxes in Section 2. We do not require explanations for variances of less than £200; however, in some cases there may be '*compensating*' variances which leave the overall total for a box relatively unchanged – e.g. where there was a major one-off project in one year (e.g. contribution to village hall extension of £30,000), but a totally different expense of a similar size in the next (e.g. purchase of playground equipment of £28,000). In such cases, it would be helpful to provide an explanation of movements within each box. **We also ask you to explain any change where there is a movement to or from zero.** Please either use the proforma below, or complete a separate schedule if more space is required.

Section 2	2019/20 £	2020/21 £	Variance (+/-) £	Detailed explanation of variance of more than 15% (for each reason noted please include monetary values (to nearest £10))
Box 2 <i>Precept</i>	4000	4500	+ £500 12.5%	
Box 3 <i>Other income/receipts</i>	618	1878	+ £1260 204%	£1000 donation from Tarmac for WW1 Bench £100 donation from Rotary Club for WW1 Bench
Box 4 <i>Staff costs</i>	1496	1548	+£52 3.5%	
Box 5 <i>Loan interest/capital</i>	0	0	0	
Box 6 <i>Other payments</i>	2615	6027	+£3412 130.5%	£905- purchased WW1 Bench £105 carriage charge for WW1 Bench £450 – purchased WW1 Silent Solider £480 – installation of WW1 Bench and Silent Solider £840 – repaired/replaced 5 footpath stiles £288 – repaired/replaced 1 footpath stile £238 Zoom license for remote meetings

Box 7 <i>Balances carried forward</i>	4494	3297	-£1197 -26.6%	<p>If some of the year-end balances are earmarked for specific purposes rather than as a general reserve, please provide a breakdown.</p> <p>2020-2021 Budget for Stile repairs was £640 (overspent by £488)</p> <p>2020-2021 Budget did not include installation of WW1 Bench and Silent Solider £480</p> <p>2020-2021 Budget did not include Zoom Annual license and monthly payments £209</p> <p>Earmarked Funds: £2500 for Election and Council Administration.</p>
Box 9 <i>Fixed assets & long term assets</i>	6854	8509	+£1655 £24%	<p>Explain all movements in this category and not just those above 15% or over £100k</p> <p>£300 – Stone Flower Trough</p> <p>£905 WW1 Bench</p> <p>£450 Silent Solider</p>
Box 10 <i>Total borrowing</i>	0	0	0	